

# BRIEFING NOTE

**TO:** Board of Directors

**FROM:** Governance Committee

**DATE:** June 5, 2023

**SUBJECT:** 2023 Board Action Plan

For Decision  For Information  Monitoring Report

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**Purpose:**

To review and approve the board's 2023 Action Plan.

**Background:**

In March, the board met to review the results of the board and committee 2022 self-evaluations and of the board's third party effectiveness review. Board and committee members held a working session to identify action plan items for the board to focus on in 2023.

**For Consideration:**

The action plan items identified by the board in March have been compiled into the attached draft 2023 Action Plan. Some items have been carried forward from prior years' action plans.

The Governance Committee reviewed the draft action plan and was of the view that it accurately reflects the action plan items identified by the board in March.

**Public Interest Consideration:**

The board has identified the importance, from a governance perspective, of regularly engaging in self-reflection and in evaluating its own effectiveness. An action plan will ensure that the board remains accountable and transparent in maintaining good governance.

**Diversity, Equity and Inclusion Considerations:**

The committee should consider whether the proposed action plan raises any issues or concerns from a DEI perspective.

**Recommendation/Action Required:**

The Governance Committee recommends that the board approve the 2023 Action Plan.

### Draft 2023 Board Action Plan

Action		Status	Progress (at June 2023)
1.	Consider whether governance reforms are necessary with respect to the role and composition of the Finance Committee <i>(Carried forward from 2021 Action Plan)</i> .	In progress	In 2022 the board prioritized exploring a reduction in overlap between the board and committees. The board approved a proposal from the Governance Committee to that effect in December 2022. Proposals on changes to the Finance Committee, will be explored in 2023.
2.	Explore additional training and mentorship for new board members <i>(Carried forward from 2022 Action Plan)</i> .	In progress	Additional training for new board/committee members on the virtual boardroom and submitting expense reports were held in February 2022. Work is in progress on formalizing a mentorship program for new board members.
3.	Explore sunseting electoral districts <i>(Carried forward from 2022 Action Plan)</i> .	In progress	In 2022 the board prioritized exploring a reduction in overlap between the board and committees. The Governance Committee will be exploring further reforms in 2023 and bringing forward proposals to the board once sufficient information has been gathered and analyzed.
4.	Explore sunseting one professional board seat <i>(Carried forward from 2022 Action Plan)</i> .	In progress	In 2022 the board prioritized exploring a reduction in overlap between the board and committees. The Governance Committee will be exploring further reforms in 2023 and bringing forward proposals to the board once sufficient information has been gathered and analyzed.
5.	Engage in additional training on meeting facilitation and/or appreciative inquiry	In progress	
6.	Update briefing notes to include a section on risk management considerations	In progress	
7.	Explore options for being more transparent about the self-evaluation process and results	In progress	