

EXECUTIVE COMMITTEE REPORT

June 2023 Executive Committee
Report to the Board of Directors

2023 Committee Members:

Stephen Kinsella, Chair, Public Member
Derick Summers, RO, Vice-Chair, Elected Member
Kevin Cloutier, RO, Elected Member
Peggy Judge, Public Member
Tonya Nahmabin, RO, Elected Member

Number of meetings since the March Board Meeting:

- One on May 23, 2023.

Report:

1. General Business

Committee Appointments

The Executive Committee reviewed potential committee appointments for a new Government Appointee, A. Munian. The committee will be bringing forward its recommendations to the board and its upcoming meeting.

2. Exercise of Board Powers in Between Meetings

Under section 12 of the Health Professions Procedural Code, the Executive Committee has all of the powers of the Board with respect to any matter that, in the Committee's opinion, requires immediate attention, other than the power to make, amend or revoke a regulation or by-law. Where the Executive Committee exercises this power, it must report on its actions to the Board at its next meeting.

The Executive Committee did not exercise its powers to act as the Board since the last meeting.

3. Finance Committee

Financial Statements

The Executive reviewed the 2023 financial variance report which covered the period to March 31, 2023.

2022 Audited Financial Statements and Audit Report Findings

The Committee reviewed the 2022 Audited Financial Statements and the 2022 Audit Findings Report in detail. The Audit Report will be coming to the June 5 Board meeting For approval.

Registration Fees for 2024-2028

The Executive Committee reviewed stakeholder feedback on the proposed registration fees table for 2024-2028.

The Executive Committee reviewed the process for the annual auditor assessment. Once the audit report has been approved by the Board, the committee will carry out its annual review of the audit process and assess the auditor's performance. The assessment will help inform the committee's recommendations to the Board on appointing an auditor for the next fiscal year.

Submitted by:

Stephen Kinsella, Chair, Public Member

REGISTRATION COMMITTEE REPORT

June 2023 Report to Board of Directors

Committee Members:

Rob Vezina, Chair, RO, Elected Member
Daniela Schowalter, Vice-Chair, RO, Appointed Member
Janice Mallette, RO, Appointed Member
Panos Petrides, Public Member
Omar Farouk, Public Member

Number of meetings since the March Board Meeting:

- March 1, 2023 – not included in the previous report
- April 3, 2023
- April 26, 2023
- May 15, 2023
- May 31, 2023

Report:

Policy Development

In light of the upcoming changes to the Registration Regulation, the Registration Committee undertook the development of new registration policies, specifically:

- Currency of Practice Policy
- Reinstatement and Changing from Inactive to Active Class Policy
- Practicum Policy

The new policies are to support registration-related changes that will happen when the amendments to the Registration Regulation are approved, such as:

- Requirement to demonstrate currency of skills and knowledge to hold a certificate of registration as a Registered Optician;
- Reinstatement process for registered opticians whose certificate of registration has been suspended for non-payment of fees;
- Change of status process for opticians in the Inactive class of registration wishing to return to the active class;
- Practicum requirements for new applicants to the College.

To inform their decision-making process, the Registration Committee directed staff to conduct an environmental scan of the practices of Ontario health regulators and, in the case of the Currency of Practice Policy, a literature review. The Registration Committee further gave their approval to circulate

the draft policies for stakeholder feedback. The stakeholder feedback was reviewed by the Registration Committee at its May 15, 2023 meeting.

Upon review of the information presented, the Committee will be recommending that the Board approve the proposed new registration policies.

Stakeholder Consultation – Emergency Class

The Registration Committee reviewed the results of the stakeholder consultation regarding the proposed Emergency Class of registration.

The Committee also took into account the general feedback received from the Ministry of Health that requested that the terminology be standardized amongst the health regulators as “Emergency Class” instead of “Temporary Emergency Class”.

Based on the review of the information presented, the Committee will be recommending that the Board approve the Emergency Class of Registration.

PLAR Blueprinting and New Assessment Process

At the Committee meeting on May 15, 2023, Jodi Dodds of the National Alliance of Canadian Optician Regulators (NACOR) presented the updated Prior Learning Assessment and Recognition (PLAR) process which came into effect earlier that month. The Committee was provided with the background information about the development of the new assessment and the testing blueprints.

Some of the key features of the new process included a redevelopment of the current Competency Gap Analysis (CGA) tool into a four-part multiple-choice assessment that covers the areas of professional practice, eyeglasses and low vision, and contact lenses, and the elimination of the Case-Based Interviews (CBI). Ms. Dodds also introduced a new scorecard to the Committee and explained the possible assessment outcomes.

File Review

The Committee reviewed five initial reinstatement applications (over three years), one reinstatement assessment result, three PLAR assessment results, five upgrading proposals, and two requests for an extension to sit the national examinations.

The Committee also discussed the process of expediting the PLAR applications received by the College. While reviewing the venues for the process expedition, the Committee agreed to more frequent meetings to review the files.

Submitted by:

Rob Vezina, Chair, RO

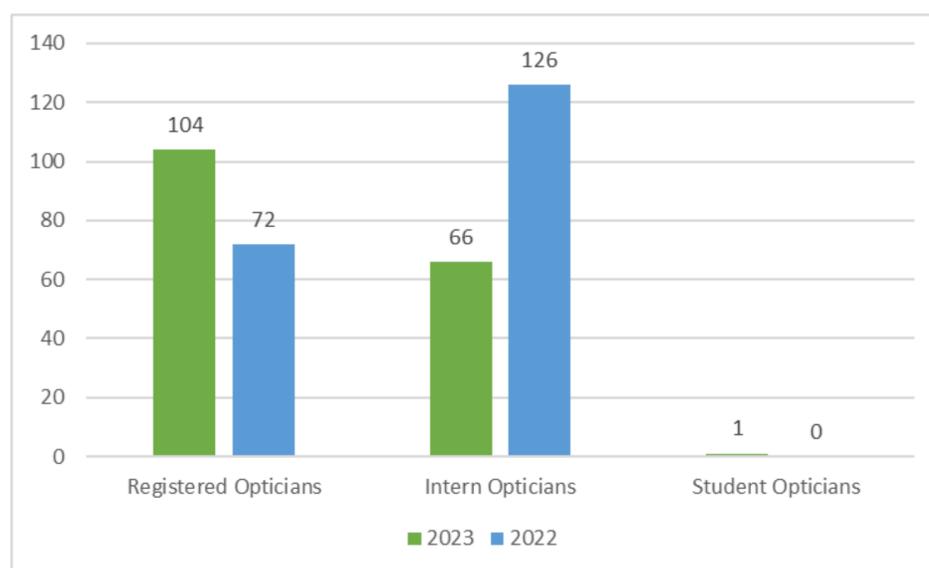
Anna Jeremian, Manager, Registration

REGISTRATION COMMITTEE

Q2 Report

New registrants in each registration category:

A comparison of year-to-date (Jan.1 - May 31, 2023) registrant numbers vs same time period in 2022



Key Trends:

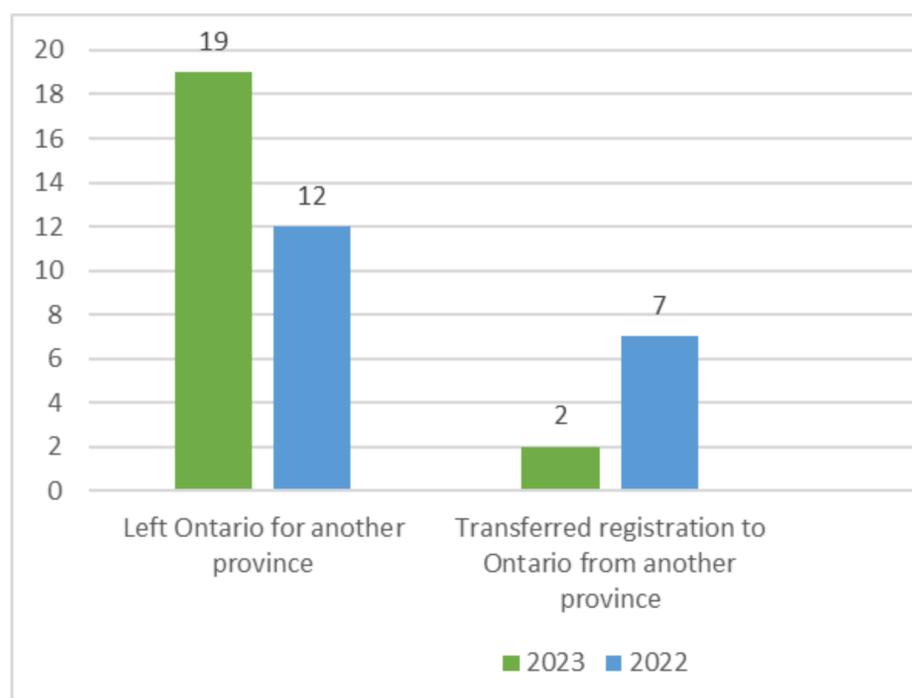
- 44% increase of Registered Opticians from 2022
- 90% decrease of Intern Opticians*
- No significant change of Student Opticians

*due to the shift of the spring examination date

National Mobility

Key Trends:

- 58% increase of opticians moving to another province as compared to 2022
- Decrease in number of opticians returning to Ontario



CLINICAL PRACTICE COMMITTEE REPORT

June 2023 Committee Report to the Board of Directors

Committee Members:

Dennis O'Hagan, RO, Chair, Appointed Member
Robert Quinn, RO, Vice-Chair, Appointed Member
Dorina Reiz, RO, Elected Member
Elliot Borins, Appointed Member
Stephanie Kelly, RO, Appointed Member

Report:

The Clinical Practice Committee has not met since the last Board of Directors Meeting.

Submitted by:

Dennis O'Hagan, RO, Chair, Appointed Member
Peggy Dreyer, Manager, Professional Practice and Quality Assurance

QUALITY ASSURANCE COMMITTEE REPORT

June 2023 Committee Report to the Board of Directors

Committee Members

Tonya Nahmabin, RO, Elected Member, Chair
Desiree Petralito, RO, Appointed Member, Vice Chair
Henry Wiersema, Public Member
Angelia Brown, RO, Appointed Member
Panos Petrides, Appointed Member

Accreditation Panel Members

Jay Bhatt, RO, Appointed Member, Chair
Derick Summers, RO, Elected Member, Vice Chair
Kevin Cloutier, RO, Elected Member
John Battaglia, RO, Appointed Member
Janice Mallette, RO, Appointed Member
David Milne, Appointed Member
Dennis O'Hagan, RO, Appointed Member

Number of meetings since the March Board Meeting: 3

- March 22, 2023 – Deferral Requests
- April 26, 2023 – Committee Meeting
- May 30, 2023 – Deficient Portfolio Review

Report:

2023 Competency Review and Evaluation Process

As part of the 2023 Competency Review and Evaluation (CRE) process, 681 registrants were notified their 2022 Professional Portfolio would be reviewed. Of those notified:

- 3 were granted deferrals
- 8 were granted an extension
- 19 were not required to participate
- 2 retired

As of May 18, 2023:

- 636 portfolios have been reviewed and exit letters have been sent where applicable
- 21 registrants have been sent registered letters for non-compliance.
- All registrants with deficient and/or incomplete portfolios have been notified.

The online portal has allowed staff to review and assess portfolios in a more timely and efficient manner. All portfolios were reviewed and assessed as of May 4, 2023. All registrants with deficient and or incomplete portfolios were notified by May 15, 2023.

Deferral Requests

The Committee reviewed and approved 3 deferral requests related to the 2023 CRE process.

Deficient Professional Portfolios

As of May 30th, the Committee has reviewed all 19 deficient 2022 Professional Portfolios. This was completed 4 months earlier than 2022.

Peer and Practice Assessments

The Committee has reviewed 1 Peer and Practice Assessment (PPA) report.

Peer and Practice Assessment Tools

The Committee reviewed the Peer and Practice Assessment tools and determined to explore updates, so it continues to ensure an impartial, fair, and timely process that is meaningful and objective.

Accreditations

From February 23 through May 17, 2023, the Accreditation Panel reviewed 41 continuing education activities; 38 of these activities were accredited.

Submitted by:

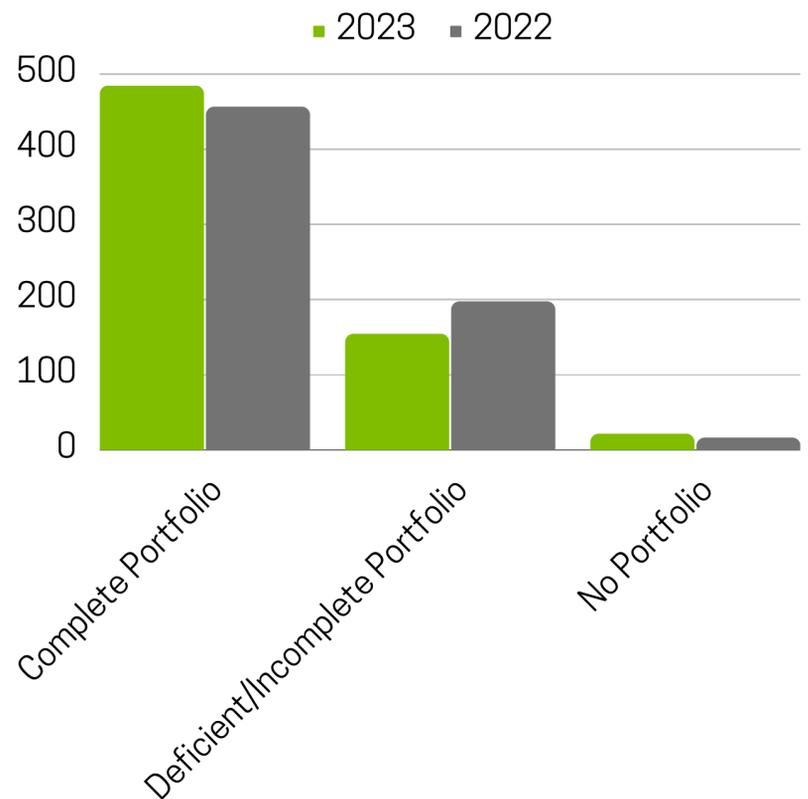
Tonya Nahmabin, RO, Chair
Peggy Dreyer, Manager, Professional Practice & Quality Assurance

QUALITY ASSURANCE COMMITTEE

Results of the 2023 Competency Review & Evaluation Process

Quick Facts:

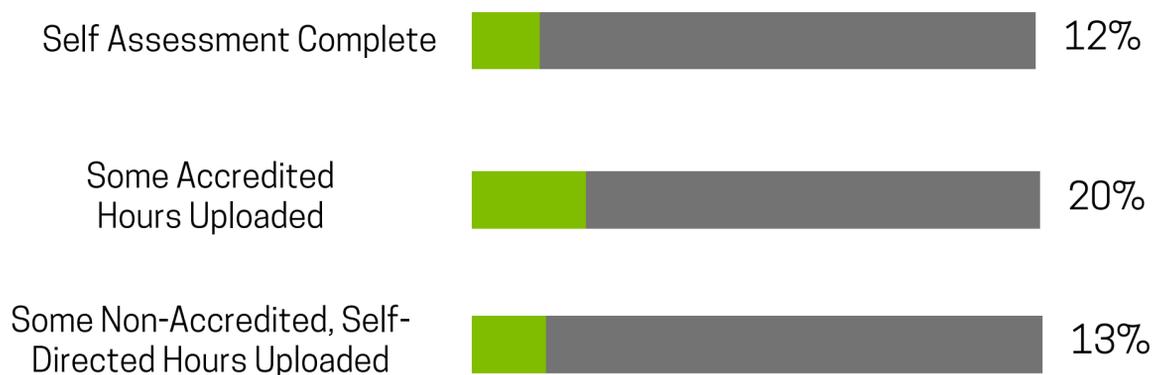
- Initial review of all portfolios was completed by **May 4, 2023**
- **636** portfolios audited in total:
 - **76%** were determined to be complete on first review (up 6% from 2022)
 - **3%** of registrants audited failed to upload a portfolio (up 1% from 2022)
- Committee consideration of deficient portfolios was completed by **May 30, 2023** (4 months sooner than 2022).



Registrant Portal: YTD Professional Portfolio Uploads

Registrants are required upload their professional portfolio to the Registrant Portal by December 31 each year.

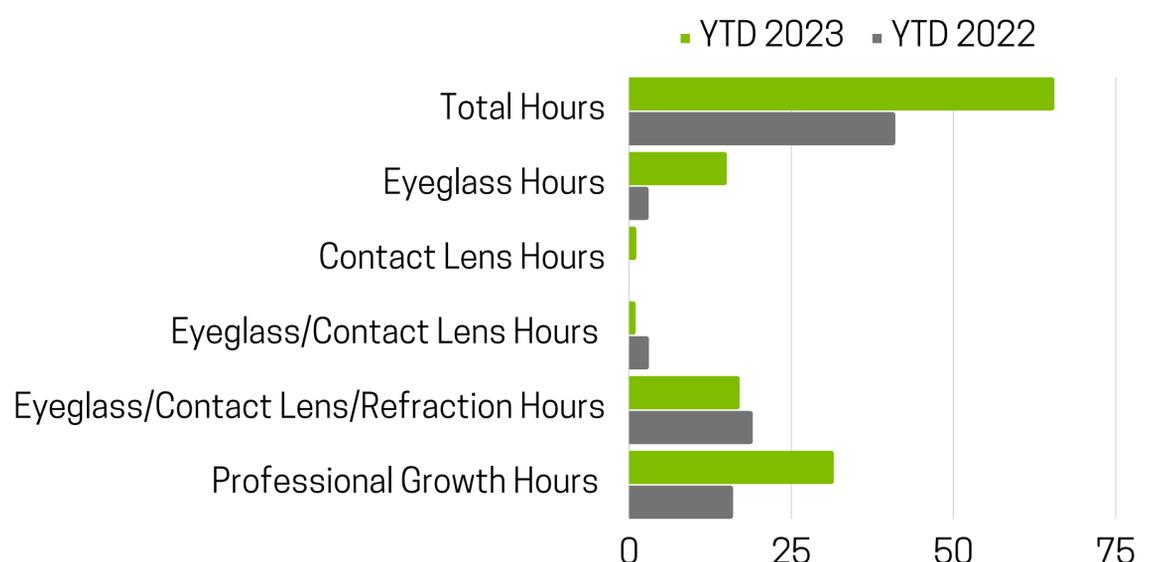
Registrant Upload Progress for 2023



Accreditation Requests

The accreditation team is responsible for reviewing continuing education activities and ensuring they meet the criteria for accreditation.

There is a **37% increase** in hours approved this year over the same period in 2022.



DISCIPLINE COMMITTEE REPORT

June 2023 Discipline Committee Report to the Board of Directors

Committee Members:

Elected Members

David Milne, **Chair**, Non-RO
Tonya Nahmabin, **Vice Chair**, RO
Derick Summers, RO
Neda Mohammadzadeh, RO
Dorina Reiz, RO
Kevin Cloutier, RO
Rob Vezina, RO
Elsa Lee, RO
Samir Modhera, RO

Public Members

Omar Farouk
Stephen Kinsella
Henry Wiersema
Peggy Judge
Paul-Josef Wilik

Appointed Members

Daniela Schowalter, RO
Dennis O'Hagan, RO
Desiree Petralito, RO
Jay Bhatt, RO
John Battaglia, RO
Robert Quinn, RO
Janice Mallette, RO
Stephanie Kelly, RO
Angelia Brown, RO
Elliot Borins, Non-RO
Jamuna Balaram, Non-RO
Panos Petrides, Non-RO

Number of meetings since last Board Meeting: n/a

Report: The Discipline Committee is sending 8 members to Health Profession Regulators of Ontario (HRPO) Discipline Orientation Workshops, 2 for basic training and 6 for advanced training on May 26, 2023 and June 9, 2023, respectively.

The following matters have been referred to the Discipline Committee:

Matter	Hearing Date
<i>College of Opticians v. Shadlyn</i>	May 31, 2023
<i>College of Opticians v. Mitchell</i>	TBD
<i>College of Opticians v. Ali</i>	May 31, 2023

Submitted by:

David Milne, Chair, Appointed Member
Raj Bhatti, Manager, Professional Conduct

DISCIPLINE COMMITTEE REPORT

June 2023 Discipline Committee Report to the Board of Directors

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Panos Petrides, Non-RO

Number of meetings since last Board Meeting: n/a

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Submitted by:

David Milne, Chair, Appointed Member
Raj Bhatti, Manager, Professional Conduct

INQUIRIES, COMPLAINTS AND REPORTS COMMITTEE

June 2023 Committee Report to the Board of Directors

Committee Members:

When reviewing cases, the ICRC sits as two independent panels. When necessary, the Chair of the ICRC strikes additional special panels for the purpose of reviewing appropriate cases.

Panel 1	Panel 2
Samir Modhera, Chair, RO, Elected Member	Jay Bhatt, Vice Chair, RO, Appointed Member
Robert Quinn, RO, Appointed Member	Kevin Cloutier, RO, Elected Member
John Battaglia, RO, Appointed Member	Angelia Brown, RO, Appointed Member
Jamuna Balaram, Appointed Member	Margaret Judge, Public Member
Omar Farouk, Public Member	Stephen Kinsella, Public Member

Number of meetings since the March Board Meeting:

The ICRC holds full committee meetings for the purpose of orientation and training, as well as to discuss committee policies and other issues of common concern. The balance of ICRC meetings are held as panel meetings for the purpose of reviewing and disposing of cases.

Number of Meetings in 2023	
Full Committee Meetings	1
Panel Meetings	6

Number of Meetings Since Last Board Meeting	
Full Committee Meetings	0
Panel Meetings	3

Submitted by:

Samir Modhera, Chair, RO, Elected Member
Raj Bhatti, Manager, Professional Conduct

INQUIRES, COMPLAINTS & REPORTS COMMITTEE

Complaints

Quick facts

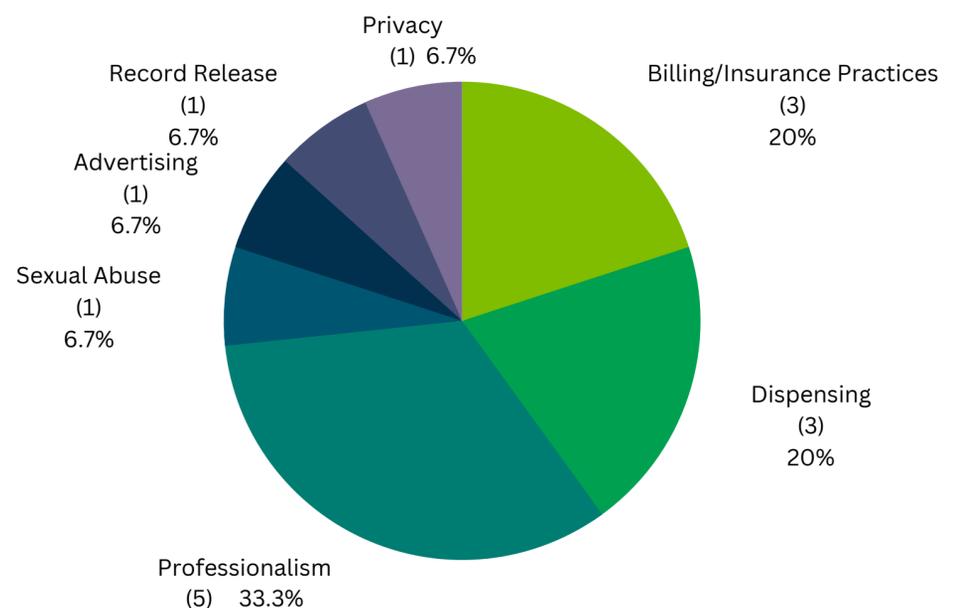
of Complaints Open (YTD 2023) - 11
of Complaints Open (total) - 35
of Complaints Closed (YTD 2023) - 3

Key Complaint Themes

More than one area of concern may be identified within a complaint.

Trends

- Complaints related to professionalism have *declined* since the same period in 2022 (5 in 2023 compared to 8 in 2022).
- Complaints related to billing/insurance practices have risen since the same period in 2022 (3 in 2023 compared to 0 in 2022).

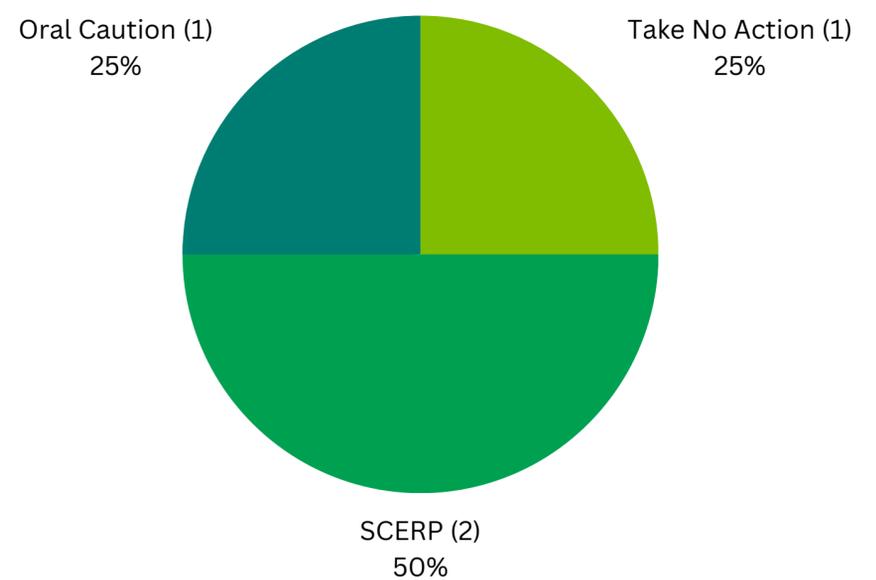


Complaint Dispositions

A complaint may have more than one disposition.

Trends

- 3 complaints were closed in 2023 compared to 1 in the same period of 2022.
- 2 complaints closed with Specified Education Remedial Programs (SCERP) in 2023 compared to 0 in 2022.
- SCERP is a tool to assist specific areas of concern. It is a serious outcome for a Registrant as it is recorded on the public register.



Reports

Registrar's Report Investigations

of Reports Open (2023) - 1
of Reports Open (total) - 12
of Reports Closed (2023) - 3

Total Open Matters

Complaints & Reports year to date vs 2022 year to date (cumulative)

2023	2022
47	47