

TO: Board of Directors

FROM: Fazal Khan, Registrar and CEO

DATE: May 30, 2022

SUBJECT: 10.2 Investment Policy Monitoring Report

☐ For Decision

☐ For Information

☒ Monitoring Report

Purpose:

To provide the Board with a monitoring report on the Investment Policy, in accordance with the monitoring report schedule approved by the Board.

CEO Interpretation and Evidence:

The Investment Policy (Appendix A) was approved by the board in October 2018.

The monitoring report covers the period from January 2022 to May 2022. The next Investment Policy Monitoring Report is due in December 2022.

Policy Requirement	Interpretation and Evidence
Investment Funds Management	The Registrar, CEO has managed the COO investments with the services of a designated Associate Investment Advisor (BMO Nesbitt Burns) to provide expertise in the investment approach and investment portfolio.
Investment Parameters	The Registrar, CEO has met the Board's expectations of reasonable liquidity (by maintaining a liquidity ratio over 2.0 which measures the College's ability to cover liability obligations), continued revenue (through operations impacted by a second year of the pandemic) and ensured preservation of capital through a conservative and low risk investment strategy as recommended by the College's Financial Advisors and External Auditors. In September 2021, the Registrar, CEO considered the impact of the ongoing pandemic on investment rates and invested funds that will achieve a reasonable return on investment, no lower than 0.46% against the market at the time. In May 2022, \$1,053,202 was reinvested in 11 secure GICs at the highest available rates ranging from 3.10% to 3.27% against the current market. The Registrar, CEO operates with a diverse investment portfolio though multiple GICs. To date, the Registrar, CEO has not borrowed any funds in the 2022 fiscal year.

Evaluation of Results	With the assistance of the Deputy Registrar and the Accounting Specialist, the Registrar, CEO monitors the investments to ensure compliance with the Investment Policy and the recommended investment approach.
Reporting	The Registrar, CEO provided audited financial statements to the Board in May 2021 and arranged for an analysis to be presented to both the Executive Committee and the Board by the External Auditor. These reports present investment results for the previous fiscal year in the Statement of Financial Position and the Statement of Operations.

Public Interest Considerations:

Does the Registrar, CEO's interpretation of the policy serve or impact the public's interest or trust in the College?

Diversity, Equity, and Inclusion Considerations:

Does the Registrar, CEO's interpretation of the policy impact the College's commitment to Diversity, Equity, and Inclusion?

Recommendations/Action Required:

The Board is asked to provide comments and feedback on the following questions:

1. Was the Registrar, CEO's interpretation of the policy reasonable?
2. Did the Registrar, CEO comply with this policy, as reasonably interpreted?

