

BOARD MEETING AGENDA
Monday, December 2, 2024

10:55 am to 4:15 pm

Attendees: Mr. Derick Summers, RO, Chair, Elected Member
 Mr. Kevin Cloutier, Vice Chair, RO, Elected Member
 Mr. Omar Farouk, Government Appointee
 Mr. Paul Imola, RO, Elected Member
 Ms. Peggy Judge, Public Member
 Mr. Stephen Kinsella, Government Appointee
 Mr. Samir Modhera, RO, Elected Member
 Ms. Alicia Munian, Government Appointee
 Ms. Tonya Nahmabin, RO, Elected Member
 Mr. Carlos Pacheco, RO, Elected Member
 Ms. Grazyna Sepczynska, RO, Elected Member
 Mr. Carlos Sicoli, Government Appointee

Regrets: Mr. Rob Vezina, RO, Elected Member

Administration: Mr. Fazal Khan RO, Registrar and CEO
 Ms. Amy Stein, Acting Deputy Registrar and General Counsel
 Ms. Carolyn Robertson, Manager, Communications and Executive Office
 Ms. Blessing Adebimpe, Staff Accountant

Guests: Ms. Karen Elkin, Meeting Facilitator

Overall Meeting
 Purpose: To review reports and make decisions as required.

Time	Item	Deliverable	Owner
10:55 – 11:05 10 minutes	1.0 Introduction 1.1 Introductions, Announcements, and Land Acknowledgement 1.2 Conflict of Interest Declaration 1.3 Adoption of Agenda	Motion to adopt the agenda	Derick Summers, Chair
11:05 – 11:10 5 minutes	2.0 Minutes 2.1 September 23, 2024 (*)	Motion to approve the minutes	Derick Summers, Chair
11:10 – 11:15 5 minutes	3.0 Appointment of Appointed Members	Motion	Derick Summers, Chair
11:15 – 11:35 20 minutes	4.0 Executive Elections (*) – <i>Executive Committee Elections Procedure and Expressions of Interest</i> 4.1 Review Election Procedure 4.2 Election of Chair	Motion	Karen Elkin, Meeting Facilitator

Time	Item	Deliverable	Owner
	4.3 Election for Vice-Chair 4.4 Election of Three Remaining Executive Members 4.5 Appointment of the 2025 Executive Committee		
11:35 –11:45 10 minutes	5.0 Election of the NEC Representative (*)	Motion	Derick Summers, Chair
11:45 –11:55 10 minutes	6.0 Appointment of the Registrar’s Review Subcommittee (*)	Motion	Derick Summers, Chair
11:55 - 1:10 75 minutes	Lunch		
1:10 – 1:40 30 minutes	7.0 Financial Reports 7.1 Year-to-date Financial Variance Report (*) 7.2a In-Person Meetings in 2025 7.2 2025 Draft Budget (*)	Motion	Blessing Adebimpe, Staff Accountant
1:40 – 1:55 15 minutes	8.0 Approval of the 2025 Committee Slate (*)	Motion	Derick Summers, Chair
1:55 –2:25 30 minutes	9.0 Governance Policy Updates 9.1 Relationship with the Public & Stakeholders Policy 9.2 Registrant Relations Policy 9.3 Vote Majority for Termination of Registrar Policy 9.4 Board and Committee Principles Policy	Motion	Elliot Borins, Chair of Governance
2:25 – 2:40 15 minutes	Break		
2:40 – 2:50 10 minutes	10.0 Assignment of Board Monitoring Reports for 2025	Monitoring	Derick Summers, Chair
2:50 – 2:55 5 minutes	11.0 Registration Policies 11.1 Contact Lens Mentor Policy (*)	Motion	Alicia Munian, Chair, Registration
2:55 – 3:00 5 minutes	12.0 2025 Board Meeting Dates (*)	Motion	Derick Summers, Chair
3:00 –3:15 15 minutes	13.0 Review of 2024 Strategic Work Plan (*)	Motion	Amy Stein, Deputy Registrar
3:15 – 3:30 15 minutes	14.0 Strategic Work Plan 2025 Review and Development (*)	Motion	Amy Stein, Deputy Registrar

Time	Item	Deliverable	Owner
3:30 - 4:00	15.0 Presentation by Leslee White-Eye	Information and Discussion	Leslee White-Eye, Counsel
4:00 - 4:10 10 minutes	16.0 2024 Board Self Evaluations (*)	Information and Discussion	Derick Summers, Chair
4:10 – 4:15 5 minutes	17.0 Recess until the following day	Motion	Derick Summers, Chair

BOARD MEETING AGENDA
Tuesday, December 3, 2024
9:40 am to 12:00 pm

Attendees: Mr. Derick Summers, RO, Elected Member
Mr. Kevin Cloutier, Vice Chair, RO, Elected Member
Mr. Omar Farouk, Government Appointee
Mr. Paul Imola, RO, Elected Member
Ms. Peggy Judge, Public Member
Mr. Stephen Kinsella, Government Appointee
Mr. Samir Modhera, RO, Elected Member
Ms. Alicia Munian, Government Appointee
Ms. Tonya Nahmabin, RO, Elected Member
Mr. Carlos Pacheco, RO, Elected Member
Ms. Grazyna Sepczynska, RO, Elected Member
Mr. Rob Vezina, RO, Elected Member
Mr. Carlos Sicoli, Government Appointee

Administration: Mr. Fazal Khan RO, Registrar and CEO
Ms. Amy Stein, Acting Deputy Registrar and General Counsel
Ms. Carolyn Robertson, Manager, Communications and Executive Office
Ms. Blessing Adebimpe, Staff Accountant

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Time	Item	Deliverable	Owner
9:40 – 9:45 5 minutes	18.0 Welcome Back 18.1 Opening remarks	Information and Discussion	Derick Summers, Chair
9:45 – 10:15 30 minutes	19.0 Proposed Governance Reform: Electoral Districts	Motion	Elliot Borins, Chair of Governance
10:15 – 10:45 30 minutes	20.0 Presentation by Deanna Williams	Information and Discussion	Deanna Williams, Dundee Consulting
10:45 – 11:00 15 minutes	Break		
11:00 – 11:20 20 minutes	21.0 Monitoring Reports 21.1 Reserves Policy Monitoring Report 21.2 Investment Policy Monitoring Report	Monitoring	Fazal Khan, Registrar and CEO
11:20 – 11:30 10 minutes	22.0 Department Spotlight QA	Information and Discussion	Peggy Dreyer, Director of Quality Assurance

Time	Item	Deliverable	Owner
11:30 –12:00 30 minutes	23.0 Reports 23.1 Registrar’s Report (*) 23.2 NACOR Report (*) 23.3 Committee Reports (*) 23.4 Communications Reports (*)	Motion	Derick Summers, Chair
12:00	25.0 Adjournment	Motion	Derick Summers, Chair