

BRIEFING NOTE

TO: Board of Directors

FROM: Fazal Khan, Registrar, CEO

DATE: October 2, 2023

SUBJECT: Committee Changes

☒ For Decision

☐ For Information

☐ Monitoring Report

Purpose:

To make necessary changes to committee compositions for the balance of 2023.

For Consideration:

Upcoming Vacancies on Governance Committee and Registration Appeal Panel

Diana Bristow's term as a government-appointed board member will be coming to an end on November 30, 2023. As a result, vacancies will arise on the Governance Committee and Registration Appeal Panel that must be filled in order for those committees to remain constituted.

The following recommendations have been put forward to fill these vacancies:

- Governance Committee: Derek Summer
- Registration Appeal Panel: Henry Wiersema

Screening Committee

The Screening Committee is composed of all public (non-optician) appointed committee members. Where necessary, the board may also appoint government-appointed board members to the committee.

In November, the committee will be interviewing candidates for positions as appointed members. Four of the five current committee members will be eligible for reappointment. As a result, they will not be eligible to sit on an interview panel. There is therefore a need to appoint additional members to the Screening Committee to carry out these interviews.

It is recommended that the following individuals be appointed to the Screening Committee: Diana Bristow, Omar Farouk, and Steven Kinsella.

Public Interest Consideration:

It is in the public interest for all college committees to be constituted and to ensure they will be able to operate without conflicts of interest.

Diversity, Equity and Inclusion Considerations:

No concerns have been identified from a DEI perspective.

Recommendation:

That the Board approve the following committee changes:

1. That Derick Summers be appointed to the Governance Committee
2. That Henry Wiersema be appointed to the Registration Appeal Panel
3. That Diana Bristow, Omar Farouk, and Steven Kinsella be appointed to the Screening Committee