

BRIEFING NOTE

TO: Board of Directors

FROM: Amy Stein, Deputy Registrar

DATE: March 5, 2025

SUBJECT: 2025 Pre-Election Training Module

☒ For Decision

☐ For Information

☐ Monitoring Report

Purpose:

To determine the Pre-Election Training Module that registrants will be required to complete in order to be eligible to run for election to the Board in 2025.

Background:

In July 2020, the Board amended the by-laws and approved the Pre-Election Training Module Policy 4-18 (**Appendix A**). The by-laws now require registrants to complete a pre-election training module approved by the Board in order to become eligible to run for election to the Board.

Under the Pre-Election Training Module Policy, the Board must approve a training module on an annual basis at least 90 days before the election. Since 2020, the Board approved Chapter 4 of the Jurisprudence Manual, on the Regulated Health Professions Act (RHPA).

For Consideration:

It is proposed that the Board once again approve Jurisprudence Chapter 4: RHPA as the pre-election training module for 2025. The module includes a multiple choice test with 20 questions. Registrants who complete the module will receive 1 accredited PG CE hour which can be applied to their professional portfolio.

Public Interest Considerations:

The Jurisprudence RHPA module provides an overview of the primary act that governs health regulatory colleges in Ontario. By completing this module, registrants will gain a better understanding of the COO's purpose and the role of the board and committees, and better ensure that they possess the basic knowledge necessary to carry out their fiduciary role as a director if and when they are elected.

Diversity, Equity and Inclusion Considerations:

The Jurisprudence Chapter is easily accessible on the COO website to any registrant and can be completed at the registrant's own leisure.

Risk Management Considerations:

By gaining a basic understanding of the RHPA, elected board members will be in a better position to make decisions that are consistent with the College's legislative framework and public interest mandate.

Recommendation:

That the Board approve Jurisprudence Chapter 4: RHPA as the pre-election training module for 2025.