

BRIEFING NOTE

TO: Board of Directors

FROM: Governance Committee

DATE: June 3, 2024

SUBJECT: 6.0 2024 Board Action Plan

☒ For Decision

☐ For Information

☐ Monitoring Report

Purpose:

To review and approve the board's 2024 Action Plan.

Background:

In March, the board met to review the results of the board and committee 2023 self-evaluations. Board and committee members held a working session to identify action plan items for the board to focus on in 2024.

For Consideration:

The action plan items identified by the board in March have been compiled into the attached draft 2024 Action Plan. Some items have been carried forward from prior years' action plans.

The Governance Committee reviewed the draft action plan at its meeting in May and confirmed that it accurately reflects the action plan items identified by the board in March.

Public Interest Considerations:

The board has identified the importance, from a governance perspective, of regularly engaging in self-reflection and in evaluating its own effectiveness. An action plan will ensure that the board remains accountable and transparent in maintaining good governance.

Diversity, Equity, and Inclusion Considerations:

The Governance Committee did not identify any concerns from a diversity, equity, and inclusion perspective.

Risk Management Considerations:

The action plan has been developed in response to the results and key themes identified in the board and committee self-evaluations and contains actions for the board to manage any potential risks

facing the COO. An action plan will ensure that the board remains accountable and on track to complete the actions assigned.

Recommendations/Action Required:

The Governance Committee recommends that the board approve the 2024 Action Plan.

COO Board Effectiveness Evaluation: 2024 Action Plan

In December 2023, all board members participated in a comprehensive self-evaluation of the board's overall effectiveness. The board then met in March 2024 to review the results of the evaluation and to develop an action plan. Also included in the action plan are any items deferred from any previous action plans. The following is a summary of the action items identified by the board for 2024 and the status of each item.

Action		Status	Progress (at June 2024)
1.	Consider whether governance reforms are necessary with respect to the role and composition of the Finance Committee (<i>Carried forward from 2021 Action Plan</i>).	In progress	In 2022 the board prioritized exploring a reduction in overlap between the board and committees. In 2023 and 2024 the board has been focusing on election reform. Proposals on changes to the Finance Committee, may be explored in 2024.
2.	Explore sunseting electoral districts (<i>Carried forward from 2022 Action Plan</i>).	In progress	The Governance Committee began exploring election reforms in 2023 and will be bringing forward proposals to the board once sufficient information has been gathered and analyzed.
3.	Explore sunseting one professional board seat (<i>Carried forward from 2022 Action Plan</i>).	In progress	The Governance Committee began exploring election reforms in 2023 and will be bringing forward proposals to the board once sufficient information has been gathered and analyzed.
4.	Update briefing notes to include a section on risk management considerations (<i>Carried forward from 2023 Action Plan</i>).	Complete	Updated briefing notes for the board and committees were introduced in March 2024.
5.	Explore options for being more transparent about the self-evaluation process and results (<i>Carried forward from 2023 Action Plan</i>).	In progress	
6.	To explore opportunities for additional reflection and idea sharing between board members, including the potential for more in-person meetings.	In progress	Interest in increasing the number of in-person meetings will be gauged via a survey to board members in June 2024. Identifying additional opportunities for reflection and idea sharing would also be discussed when survey results were received.

Action		Status	Progress (at June 2024)
7.	Engage in additional training on appreciative inquiry, the Board Code of Conduct, Diversity, Equity, and Inclusion (DEI) and unconscious bias.	In progress	
8.	Explore the possibility of creating a formal process for receiving post-board meeting feedback from appointed members.	In progress	
9.	Explore using the mentorship program to support a pipeline of board members becoming committee chairs and vice-chairs.	In progress	
10.	Explore additional training for committee chairs and vice-chairs.	Complete	Committee chairs and vice-chairs received facilitation training on April 19, 2024.