

BOARD OF DIRECTORS MEETING HIGHLIGHTS February 26, 2020

Updated Terminology for the College's Council and RO Members

To improve clarity for the public, the Board approved changes to the College's [by-laws](#) to amend the terminology used for the College's Council and RO Members. Registered Opticians will be referred to as registrants rather than members; the Council will be referred to as the Board; the Council President will be referred to as the Board Chair; and the Vice-President will now be referred to as Vice-Chair. Also approved were changes to the Board and Committee eligibility criteria.

By-Law Amendment Removing Gender from the Public Register

The board approved circulation of a proposed by law amendment for stakeholder feedback. The proposed by-law would remove information about the gender of Registrants from the public register.

Quality Assurance Process Change for Portfolio Deferrals

The board approved a change to the process of reviewing deferral and extension requests for Opticians who are selected to submit their portfolio to the College. A panel of the Quality Assurance Committee will review these requests.

By-Law: QA Requirements for Elected and Appointed Members

In line with its commitment to trust and competence, the Board approved a by law requiring Elected and Appointed members to submit their completed portfolios to the College each year for audit. Failure to comply with the Portfolio requirements could result in disqualification to sit as a board or committee member.

Governance Manual Changes

The board approved the following policies:

- [The Role of the Committee Chairperson Policy \(4-30\)](#): The policy clearly outlines the mandate and scope of the Committee Chair's role along with the corresponding responsibilities.
- [Revised Code of Conduct for Council and Committee members](#) (amendments to by-law articles 6, and 7, 12 and Schedule D): outlines dealing with conflicts of interest, confidentiality, College communications and social media use. Loyalty, accountability, integrity, independence and diversity for Council and Committee members are also addressed.
- [Amendment to the Role of the Council Officers Policy \(4-15\)](#): The original policy was passed in 2017 and was updated to provide greater clarity on the role of the president and vice president.

Board of Directors Meeting Dates for 2020

The May Board of Directors meeting to May 11 and May 12.