
COUNCIL MEETING MINUTES
Monday, September 29, 2014
COO Boardroom | 902-85 Richmond St. W. Toronto

Council Members Present:

Mr. David Milne, President, Public Member
Ms. Ingrid Koenig RO, Vice-President, Elected Member
Mr. Hugh Corbett, Public Member
Ms. Eve Hoch, Public Member
Ms. Sandra Lawson, Public Member
Ms. Sheela Moloo RO, Elected Member
Mr. Shahram (Chris) Namvarazad RO, Elected Member
Ms. Michelle Rivais RO, Elected Member
Ms. Janice Schmidt RO, Elected Member
Mr. Mike Smart RO, Elected Member
Mr. Edward Viveiros RO, Elected Member

Administration:

Jim Dunsdon, Independent Chair
Mr. Fazal Khan RO, Registrar
Ms. Bev Sloan, Deputy Registrar
Ms. Michelle Kushnir, General Counsel
Ms. Katie Chimirri, Executive Assistant (*Meeting Recorder*)

Absent:

Balbir Dhillon RO, Elected Member

1.0 INTRODUCTION

1.1 Introductions and Announcements

Mr. Jim Dunsdon, called the meeting to order at 9:00 am and welcomed all attendees.

1.1.1 Welcome to New Council Member

Ms. Susan Carlyle was introduced as the College's new public Council member. Ms. Carlyle was appointed on August 13, 2014.

1.2 Conflict of Interest Declaration

No written conflicts of interest had been received. Council were reminded to declare any conflict of interest and remove themselves from discussion if necessary.

1.3 Adoption of Agenda

MOTION: To adopt the agenda as presented.

Moved: D. Milne

Seconded: M. Smart

VOTE:

CARRIED

2.0 IN CAMERA SESSION – Under the RHPA, Schedule 2, Section 7(e)

Council determined that the Non-Council Appointed Members would be permitted to stay during the in camera session.

MOTION: To proceed to an in camera session, under the RHPA, Schedule 2, Section 7 (e).

Moved: E. Hoch

Seconded: J. Schmidt

VOTE:

CARRIED

The in camera portion of the Council meeting concluded at 9:38 am.

3.0 FINANCE

3.1 Year-to Date Financial Variance Report

Council reviewed report and deemed it satisfactory.

4.0 MINUTES

4.1 May 13, 2014

MOTION: To approve the minutes as presented.

Moved: D. Milne

Seconded: M. Smart

Mr. Namvarazad noted that during the May 13, 2014 Council meeting he had requested the minutes reflect his concern that Mr. Milne should have declared a conflict of interest under item 4.3.1.

MOTION: To approve the minutes as corrected.

Moved: E. Hoch

Seconded: C. Namvarazad

VOTE:

CARRIED

5.0 REPORTS

5.1 Registrar's Report

Mr. Khan addressed Council and highlighted the contents of his report. Council deemed the report satisfactory.

5.2 Committee Reports

5.2.1 Discipline Committee

5.2.6 Patient Relations Committee

5.2.2 Executive Committee

5.2.7 Registration Committee

5.2.3 Fitness to Practise Committee

5.2.8 Quality Assurance Committee

5.2.4 Governance Committee

5.2.9 Safety Standards Ad Hoc Committee

5.2.5 Inquiries, Complaints and Reports Committee

The Chairs of each committee spoke to their reports. Council were welcomed to ask questions pertaining to the respective reports and deemed them satisfactory.

5.3 Examinations Report

Ms. Ingrid Koenig, Chief Examiner for Ontario, spoke to the report and Council deemed it satisfactory.

5.4 EHCO Meeting Report

Ms. Janice Schmidt addressed Council and spoke to the report. It was the desire of Council to obtain member status at the EHCO table, as opposed to the guest status that the College currently possesses.

6.0 DECISIONS

6.1 Reinstatement Policy

MOTION: To approve the draft Reinstatement Policy, as circulated.
Moved: I. Koenig
Seconded: J. Schmidt

Mr. Vezina, Chair of the Registration Committee addressed Council and provided a brief overview of the proposed amendments.

VOTE: **CARRIED**

6.2 Patient Relations

Ms. Dreyer, Chair of the Patient Relations Committee addressed Council and provided a brief outline of the two recently developed standards for inclusion within the COO Standards of Practice. Council reviewed the documents and approved their inclusion.

MOTION: To approve the Updated Eyeglass and Contact Lens Standards of Practice, in principle, for inclusion within the COO Standards of Practice.
Moved: M. Smart
Seconded: E. Viveiros

VOTE: **CARRIED**

6.3 Committee Slate

MOTION: That Ms. Susan Carlyle is appointed to the Governance Committee effective immediately.
Moved: D Milne
Seconded: E. Hoch

VOTE: **CARRIED**

6.4 Council Minutes/ Highlights

Council discussed the merits of posting approved minutes of Council meetings on the COO website. It was determined that in order for the College to ensure transparency, more information pertaining to Council meetings and decisions should be made available for public viewing.

MOTION: That the highlights of Council meetings be posted on the website within a reasonable timeframe.
Moved: S. Moloo
Seconded: C. Namvarazad

VOTE: **CARRIED**

MOTION: That approved Council meeting minutes be posted on the website.
Moved: S. Moloo
Seconded: J. Schmidt

VOTE:

CARRIED

MOTION: That the Council meeting agenda be made available on the website for public viewing ahead of the meeting.

Moved: M. Smart

Seconded: S. Moloo

VOTE:

CARRIED

6.5 Council Travel Honoraria

Council reviewed a report provided by administration, which indicated the need for a revision of the COO Policy on Payment of Honoraria and Expenses for Council and Committee Members. It was noted that the document required amendment in order to clarify points of ambiguity.

MOTION: That the policy be amended to allow for one attendance per diem per day and one travel honorarium per meeting.

Moved: D. Milne

Seconded: J. Schmidt

The floor was open to discussion regarding the issue. It was noted that further proposed revisions to the remainder of the policy would be put forward in the future.

VOTE:

CARRIED

6.6 Contingency Fund for Internet Unauthorized Practice

MOTION: To re-allocate \$250,000 from General Contingency into Internet UPC Contingency Fund.

Moved: D. Milne

Seconded: M. Smart

VOTE:

CARRIED

7.0 ADJOURNMENT

MOTION: That the Council meeting be adjourned.

Moved: D. Milne

Seconded: E. Viveiros

VOTE:

CARRIED

The Council meeting adjourned at 11:51 am.