

## **(Draft) COUNCIL MEETING MINUTES**

Monday, December 7, 2015

COO Boardroom | 902-85 Richmond St. W., Toronto

---

### **Council Members Present:**

Ms. Ingrid Koenig RO, Elected Member, President  
Mr. David Milne, Public Member, Vice-President  
Ms. Susan Carlyle, Public Member  
Mr. Hugh Corbett, Public Member  
Mr. Balbir Dhillon RO, Elected Member  
Mr. Omar Farouk, Public Member  
Ms. Eve Hoch, Public Member  
Ms. Neda Mohammadzadeh RO, Elected Member  
Mr. Joseph Wesley Richards, Public Member  
Ms. Michelle Rivais RO, Elected Member  
Mr. Mike Smart RO, Elected Member  
Mr. Edward Viveiros RO, Elected Member

### **Administration:**

Ms. Deborah Worrad, Independent Meeting Chair  
Mr. Fazal Khan RO, Registrar  
Ms. Bev Sloan, Deputy Registrar  
Ms. Patti Latimer, General Counsel  
Ms. Katie Chimirri, Manager, Discipline and Executive Office (*meeting recorder*)

### **Regrets:**

Mr. Jeff Fernandes RO, Elected Member

---

## **1.0 Introduction**

### **1.1 Introductions and Announcements**

Deborah Worrad called the meeting to order at 9:30 am. Ingrid Koenig welcomed all attendees on Council and in the gallery.

### **1.2 Conflict of Interest Declaration**

Michelle Rivais, Mike Smart and Rob Vezina declared conflicts of interest with portions of the in camera agenda.

### **1.3 Adoption of Agenda**

*Life Member Applicants* was added to the agenda in the in camera portion of the meeting as item 6.5.

**MOTION:** To adopt the agenda as amended.  
**Moved:** D. Milne  
**Seconded:** E. Hoch  
**VOTE:** **CARRIED**

## **2.0 Minutes**

### **2.1 Draft Council Meeting Minutes – September 28, 2015**

**MOTION:** To approve the minutes of September 28, 2015 as presented.  
**Moved:** E. Viveiros  
**Seconded:** M. Smart  
**Abstained:** R. Vezina  
**VOTE:** **CARRIED**

## **3.0 Finances**

### **3.1 Year to Date Financial Variance Report**

Deputy Registrar, Bev Sloan spoke to the report. Council were welcomed to ask questions and deemed the report satisfactory.

## **4.0 Decisions**

### **4.1 Jurisprudence Handbook**

Council reviewed a recommendation that the College consider ongoing additions to the Jurisprudence Handbook. The first module pertaining to professional boundaries and sexual abuse had been recently developed and would be implemented by the end of the year. It was noted that the goal of continuing the project was to create a body of information to assist members in ethical decision making.

**MOTION:** To create additional modules within the Jurisprudence Handbook on a yearly basis, subject to budget review and annual review of progress. The responsibility of this project is to lie with the Patient Relations Committee.

**Moved:** D. Milne  
**Seconded:** M. Smart  
**VOTE:** **CARRIED**

### **4.2 Registration**

#### **4.2.1 Good Conduct Policy**

Council reviewed a draft policy proposed by the Registration Committee. The intent of the policy was to provide applicants with guidance on the declaration of conflict questions that are a mandatory component of the registration application forms. It was noted that this policy was developed as a result of a recommendation by the Office of the Fairness Commissioner.

**MOTION:** To approve the *Policy Dealing with Convictions, Findings and Ongoing Proceedings* as circulated.

**Moved:** R. Vezina  
**Seconded:** E. Hoch  
**VOTE:** **CARRIED**

#### 4.3 January Council Meeting Date

Council determined that the first Council meeting dates in 2016 would be held on Monday, January 25 and Tuesday, January 26. The remaining Council meeting dates for 2016 would be determined at that time.

### 5.0 **Reports**

#### 5.1 Registrar's Report

Registrar, Fazal Khan spoke to his report. Council were welcomed to ask questions and deemed the report satisfactory.

#### 5.2 Committee Reports

5.2.1 Executive Committee

5.2.7 Patient Relations Committee

5.2.2 Discipline Committee

5.2.8 Quality Assurance Committee

5.2.3 Fitness to Practise Committee

5.2.9 Illegal Dispensing Ad Hoc Committee

5.2.4 Registration Committee

5.2.10 Professional Misconduct Regulation

5.2.5 Governance Committee

Review Ad Hoc Committee

5.2.6 Inquiries, Complaints and Reports Committee

Each Committee chair spoke to their reports; Council were welcomed to ask questions and deemed the reports satisfactory.

#### 5.3 Examinations Report

Mike Smart spoke to the above-noted report; Council were welcomed to ask questions and deemed the report satisfactory.

#### 5.4 Georgian/ Seneca Advisory Committee

Mike Smart spoke to the above-noted report; Council were welcomed to ask questions and deemed the report satisfactory.

#### 5.5 EHCO Report

The Registrar spoke to the above-noted report; Council were welcomed to ask questions and deemed the report satisfactory.

#### 5.6 NACOR Report

Ingrid Koenig spoke to the above-noted report; Council were welcomed to ask questions and deemed the report satisfactory.

#### 5.7 Strategic Plan Progress Update

Council reviewed a chart detailing the current status of various projects that the College is involved in as a result of the strategic plan project.

**MOTION:** To approve the above-noted reports as presented.

Moved: R. Vezina  
Seconded: M. Smart  
**VOTE: CARRIED**

**MOTION:** To proceed to an in camera session, under RHPA, schedule 2, section 7 (b), (e)  
Moved: O. Farouk  
Seconded: E. Viveiros  
**VOTE: CARRIED**

Council proceeded to an in camera session at 11:10 am.

**MOTION:** To rise from the in camera session  
Moved: E. Viveiros  
Seconded: M. Rivais  
**VOTE: CARRIED**

Council rose from the in camera session at 12:55 pm.

**MOTION:** To adjourn the Council meeting.  
Moved: D. Milne  
Seconded: M. Rivais  
**VOTE: CARRIED**

The Council meeting adjourned at 1:00 pm.