

POLICY TYPE: GOVERNANCE PROCESS

4-16 Clinical Practice Committee Terms of Reference and Mandate Policy

Committee Composition and Meetings

1. Board shall appoint the members of the Clinical Practice Committee for the following year at the last Board meeting of the year in accordance with the by-laws.
2. The Clinical Practice Committee shall be composed of:
 - a. at least one Director who is a registrant of the College;
 - b. at least one Director appointed to the Board by the Lieutenant Governor in Council; and
 - c. and if the Board so decides, and the by-laws so permit,
 - i. up to three registrants of the College who are not Directors.
 - ii. up to three individuals who are not registrants of the College and who are not Directors.
3. The chair and vice-chair of the Clinical Practice Committee shall be elected from among the members of the Clinical Practice Committee and the election may take place at or before the first committee meeting of the year.
4. The Clinical Practice Committee shall meet as required.
5. All Clinical Practice Committee members are required to attend such other training sessions as may be deemed appropriate by the committee chair and/or the Board.

Authority and Accountability

6. The Clinical Practice Committee is a non-statutory committee of the Board of the College and it is established as a standing committee pursuant to the by-laws.
7. The Clinical Practice Committee is accountable to the Board for fulfilling any duties and responsibilities authorized by the by-laws, by these Terms of Reference, and as otherwise assigned to it by the Board.

Responsibilities of the Clinical Practice Committee

The Clinical Practice Committee shall:

8. Perform such functions as are assigned to under these Terms of Reference, the by-laws and policies of the College, and as otherwise directed by the Board.
9. Ensure high quality standards of practice and practice guidelines that support and further the College's mandate of regulating the practice of opticianry in the public

interest.

10. Consider and make recommendations to the Board proposals for changes to the legislation, including regulations to applicable statutes, and by-laws, as well as programs to support the development, dissemination and uptake of practice standards and guidelines.
11. Submit an annual report to the Board. The report will include information on the Committee's activities for the year. The Clinical Practice Committee may also submit a report to the Board in between annual reports.