

**BOARD MEETING AGENDA**  
**Monday, October 2, 2023**  
**On Zoom**  
**9:30 am to 2:40 pm**

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Attendees: Mr. Stephen Kinsella, Chair, Public Member  
Mr. Derick Summers, RO, Vice-Chair, Elected Member  
Ms. Diana Bristow, Public Member  
Mr. Kevin Cloutier, RO, Elected Member  
Mr. Omar Farouk, Public Member  
Ms. Peggy Judge, Public Member  
Ms. Elsa Lee, RO, Elected Member  
Mr. Samir Modhera, RO, Elected Member  
Ms. Neda Mohammadzadeh RO, Elected Member  
Ms. Tonya Nahmabin, RO, Elected Member  
Ms. Dorina Reiz, RO, Elected Member  
Mr. Henry Wiersema, Public Member  
Mr. Paul Wilk, Public Member

Regrets:

Administration: Mr. Fazal Khan RO, Registrar and CEO  
Ms. Amy Stein, Deputy Registrar and General Counsel  
Ms. Carolyn Robertson, Manager, Communications and Executive Office  
Ms. Fizza Asad, Human Resources and Accounting Specialist  
Ms. Sarah Butson, Meeting Facilitator

Overall Meeting

Purpose: To review reports and make decisions as required.

Time	Item	Deliverable	Owner
9:30 – 9:45 15 minutes	<b>Pre meeting tech check</b>		
9:45 – 10:00 15 minutes	<b>1.0 Introduction</b> 1.1 Introductions and Announcements and Land acknowledgement 1.2 Conflict of Interest Declaration 1.3 Adoption of Agenda	Motion to adopt the agenda	Stephen Kinsella, Chair
10:00 – 10:05 5 minutes	<b>2.0 Minutes</b> 1.1 June 5, 2023 (*) 1.1 July 11, 2023 (*)	Motion to approve the minutes	Stephen Kinsella, Chair
10:05 – 10:20 15 minutes	<b>3.0 Financial Reports</b> 4.1 Review of Financial Variance Report (*)	Motion	Fizza Asad, Human Resources and Accounting Specialist

Time	Item	Deliverable	Owner
10:20 – 10:35 15 minutes	<b>Break</b>		
10:35 – 10:55 20 minutes	<b>4.0 Board Governance Policy Review and Updates</b> 4.1 Posting of Board Materials Policy (*) 4.2 Executive Election process (*)	Motion	Diana Bristow, Chair, Governance Committee
10:55– 11:05 10 minutes	<b>5.0 Role of the Board Officers Policy</b>	Motion	Elsa Lee, RO, Board Member
11:05 –11:30 25 minutes	<b>6.0 Monitoring Reports</b> 6.1 Communication and Support to the Board Strategic Outcomes Policy Report (*) 6.2 Strategic Outcomes Policy Report (*)	Motion	Fazal Khan, Registrar and CEO
11:30–11:50 20 minutes	<b>6.2 a Counsel Presentation</b>	Information and Discussion	Counsel
11:50 – 12:05 15 minutes	<b>6.2b Conduct Department Presentation</b>	Information and Discussion	Raj Bhatti and Maria Bigos, Conduct Department
12:05 – 1:05	<b>Lunch</b>		
1:05 – 1:20 15 minutes	<b>7.0 Registration Policies</b> 7.1 Reinstatement Policy 7.2 Language Proficiency Policy	Motion	Rob Vezina, Chair, Registration
1:20 – 1:35 15 minutes	<b>8.0 COVID Guidelines (*)</b>	Motion	Dennis O’Hagan, Chair of Clinical Practice
1:35 – 1:55 20 minutes	<b>9.0 Refraction Standard</b>	Motion	Dennis O’Hagan, Chair of Clinical Practice
1:55 – 2:05 10 minutes	<b>10.00 Committee Appointments</b>	Motion	Amy Stein, Deputy Registrar
2:05 -2:20 15 minutes	<b>11.0 Department Spotlight – Professional Practice</b>	Motion	Professional Practice
2:20– 2:40 20 minutes	<b>12.0 Reports</b> 12.1 Registrar’s Report (*) 12.2 Examinations Report (*) 12.3 Committee Reports (*) 12.4 Communications Reports (*)	Motion	Stephen Kinsella, Chair
2:40	<b>13.0 Adjournment</b>	Motion	Stephen Kinsella, Chair