

BOARD MEETING AGENDA
Monday, March 2, 2026
10:30 am to 4:00 pm

Attendees: Kevin Cloutier, RO, Chair, Board Professional Member
 Derick Summers, RO, Vice Chair, Board Professional Member
 John Battaglia, RO, Board Professional Member
 Greg Chitilian, RO, Board Public Member
 Omar Farouk, Board Public Member
 Paul Imola, RO, Board Professional Member
 Parminder Kalsi, RO, Board Professional Member
 Stephen Kinsella, Public Member
 Alicia Munian, Board Public Member
 Carlos Pacheco, RO, Elected Member
 Mark Priddle, Board Public Member
 Carlo Sicoli, Public Member
 Johanna Whelan, Board Professional Member

Administration: Fazal Khan RO, Registrar
 Amy Stein, Deputy Registrar and General Counsel
 Carolyn Robertson, Manager, Communications and Executive Office
 Fizza Asad, Manager of Finance and Human Resources
 Susan Gregory, Meeting Facilitator

Overall Meeting

Purpose: To review reports and make decisions as required.

Time	Item	Deliverable	Owner
10:30 – 10:38 8 minutes	1.0 Introduction 1.1 Introductions and Announcements and Land Acknowledgement 1.2 Conflict of Interest Declaration 1.3 Adoption of Agenda	Motion to adopt the agenda	Kevin Cloutier, Chair
10:38 – 10:40 2 minutes	2.0 Minutes 2.1 December 1 and 2, 2025 (*) 2.2 January 12, 2026 (*)	Motion to approve the minutes	Kevin Cloutier, Chair
10:40 – 11:00 20 minutes	3.0 Financial Reports 3.1 Review of Financial Variance Report to December 31, 2025 (*)	Motion	Fizza Asad, Manager of Finance and Human Resources
11:00 -11:15 15 minutes	Break		

Time	Item	Deliverable	Owner
11:15 – 11:30 15 minutes	4.0 Board Policy Review and Updates (*) 4.1 Strategic Outcomes Policy (*) 4.2 Vendor Relations and Procurement Management Policy (*) 4.3 Role of the Board Officers Policy (*) 4.4 Appointed Member Policy (*) 4.5 Registrar, CEO Performance Evaluation and Compensation Process Policy 4.6 Approval of the Pre-Election Training Module (4-18)	Motion	Carlo Sicoli, Chair, Governance
11:30 – 11:50 20 minutes	5.0 Proposed Amendments to the By-laws – Signing Authorities	Motion	Kevin Cloutier, Chair
11:50 – 12:50	Lunch		
12:50 – 1:20 30 minutes	6.0 Monitoring Reports 6.1 Financial Planning and Budgeting (*) 6.2 Strategic Outcomes Policy (*)	Motion	Fazal Khan, Registrar, CEO
1:20 – 1:35 15 minutes	6.3 2026-2028 Strategic Plan Monitoring Template	Motion	Fazal Khan, Registrar, CEO
1:35 – 1:45 10 minutes	7.0 Board Monitoring Reports 7.1 Role of the Board Officers Policy (*)	Information and Discussion	A. Munian, Board Public Member
1:45 – 1:55 10 minutes	7.2 Delegation to the Registrar Policy (*)	Information and Discussion	S. Kinsella, Board Public Member
1:55 – 2:00 5 minutes	8.0 Status of the 2025 Board Action Plan	Information and Discussion	Amy Stein, Deputy Registrar
2:00 – 2:10 10 minutes	9.0 Department Spotlight – Registration	Motion	Stephanie Jung, Registration Manager
2:10 – 2:30 20 minutes	10.0 Reports 10.1 Registrar’s Report (*) 10.2 Committee Reports (*) 10.3 Committee Annual Reports (*) 10.4 Communications Reports (*)	Motion	Kevin Cloutier, Chair
2:30	11.0 Adjournment		Kevin Cloutier, Chair