College of Opticians of Ontario

BOARD MEETING AGENDA
Monday, March 2, 2026
10:30 am to 2:15 pm

Attendees:
Kevin Cloutier, RO, Chair, Board Professional Member
Derick Summers, RO, Vice Chair, Board Professional Member
John Battaglia, RO, Board Professional Member
Greg Chitilian, RO, Board Public Member
Omar Farouk, Board Public Member
Paul Imola, RO, Board Professional Member
Parminder Kalsi, RO, Board Professional Member
Stephen Kinsella, Public Member
Alicia Munian, Board Public Member
Carlos Pacheco, RO, Elected Member
Mark Priddle, Board Public Member
Carlo Sicoli, Public Member
Johanna Whelan, Board Professional Member

Administration:
Fazal Khan RO, Registrar
Amy Stein, Deputy Registrar and General Counsel
Carolyn Robertson, Manager, Communications and Executive Office
Fizza Asad, Manager of Finance and Human Resources
Susan Gregory, Meeting Facilitator

Overall Meeting Purpose: To review reports and make decisions as required.

Time	Item	Deliverable	Owner
10:30 – 10:38 8 minutes	**1.0 Introduction** 1.1 Introductions and Announcements and Land Acknowledgement 1.2 Conflict of Interest Declaration 1.3 Adoption of Agenda	Motion to adopt the agenda	Kevin Cloutier, Chair
10:38 – 10:40 2 minutes	**2.0 Minutes** 2.1 December 1 and 2, 2025 (*) 2.2 January 12, 2026 (*)	Motion to approve the minutes	Kevin Cloutier, Chair
10:40 – 11:00 20 minutes	**3.0 Financial Reports** 3.1 Review of Financial Variance Report to December 31, 2025 (*)	Motion	Fizza Asad, Manager of Finance and Human Resources
11:00 -11:15 15 minutes	**4.0 Board Policy Review and Updates (*)** 4.1 Strategic Outcomes Policy (*) 4.2 Vendor Relations and Procurement Management Policy (*) 4.3 Role of the Board Officers Policy (*)	Motion	Carlo Sicoli, Chair, Governance

Time	Item	Deliverable	Owner
	4.4 Appointed Member Policy (*) 4.5 Registrar, CEO Performance Evaluation and Compensation Process Policy 4.6 Approval of the Pre-Election Training Module (4-18)		
11:15 – 11:25 10 minutes	**5.0 Board Monitoring Reports** 5.1 Role of the Board Officers Policy (*)	Information and Discussion	A. Munian, Board Public Member
11:25 – 11:35 10 minutes	5.2 Delegation to the Registrar Policy (*)	Information and Discussion	S. Kinsella, Board Public Member
11:35 – 11:55 20 minutes	**6.0 Proposed Amendments to the By-laws – Signing Authorities**	Motion	Kevin Cloutier, Chair
11:55 – 12:55	**Lunch**		
12:55 – 1:25 30 minutes	**7.0 Monitoring Reports** 7.1 Financial Planning and Budgeting (*) 7.2 Strategic Outcomes Policy (*)	Motion	Fazal Khan, Registrar, CEO
1:25 – 1:40 15 minutes	**7.3 2026-2028 Strategic Plan Monitoring Template**	Motion	Fazal Khan, Registrar, CEO
1:40 – 1:45 5 minutes	**8.0 Status of the 2025 Board Action Plan**	Information and Discussion	Amy Stein, Deputy Registrar
1:45 – 1:55 10 minutes	**9.0 Department Spotlight – Registration**	Motion	Stephanie Jung, Registration Manager
1:55 – 2:15 20 minutes	**10.0 Reports** 10.1 Registrar's Report (*) 10.2 Committee Reports (*) 10.3 Committee Annual Reports (*) 10.4 Communications Reports (*)	Motion	Kevin Cloutier, Chair
2:15	**11.0 Adjournment**		Kevin Cloutier, Chair