

BOARD OF DIRECTORS MEETING HIGHLIGHTS March 4, 2024

COO Board Election moved to Spring in 2024

The Board voted to move the 2024 nominations and elections period from the Fall to this Spring. The move is intended to foster greater engagement, and to provide more time for the College to consider the impact of the new Registration Regulation, which comes into force on July 1, 2024. The Board further decided that in 2025, nominations will take place in the Spring, and the election will take place in the Fall.

Renewal and Registration By-law updates approved for circulated for stakeholder feedback

The Board requested that the proposed changes be sent out for stakeholder feedback before making a final decision. The changes relate to:

- The annual renewal process, including a proposal to extend the renewal deadline to January 15
- Fees for the new Emergency Class of registration
- Fee for document requests

For more information or to share your feedback, visit the [stakeholder feedback page](#). The survey will be open until May 11, 2024.

Updates to Registration Policies

The Board approved changes to the following policies, as recommended by the Registration Committee:

- **Registration Timelines Policy:** The policy establishes timelines for the processing of applications for a certificate of registration as a registered optician or a registered intern optician, as well as applications for Prior Learning Assessment and Recognition (PLAR). Amendments improve the readability of the policy and ensure alignment with the current regulatory requirements.
- **Retiring and Resigning policy:** The policy provides guidance to registrants who wish to retire or resign their certificate of registration with the College. The amendments improve the readability of the policy, ensure that the processes reflect recent amendments to the Registration Regulation, and outline the options for opticians who wish to retire or resign their certificate of registration.
- **Reinstatement and Changing from Active to Inactive Policy:** Opticians suspended for non-payment of fees may remain suspended for three years under the new registration regulation. Opticians who have not reinstated within three years will have their license revoked. The Board approved an extension for the transitional period to July 1, 2025, to allow more time for registrants wishing to reinstate their registration or join the new inactive class of registration.

Board Governance

The Board reviews policies on a schedule set out in the Governance Manual. This quarter four policies were reviewed. Proposed amendments to the Communication and Support to the Board Policy were approved to reflect the Board's current processes and to ensure consistency with existing board policies. Amendments to the Organization Shared Values Policy were approved to align with the revised organizational shared values agreed to by the board in December 2020.

No changes were made to the following policies:

- Emergency Registrar Succession Policy
- Director and Committee Member Responsibilities Policy

Monitoring Reports

The Financial Planning and Budgeting monitoring report, and the Strategic Outcomes Policy monitoring report were presented to the board by the Registrar. The Board heard from a fellow board member on the Delegation to the Registrar Policy.

Financial Reports

The board approved the financial variance report to December 31, 2023.