BRIEFING NOTE

TO:	**Board**
FROM:	**Amy Stein, Deputy Registrar**
DATE:	**December 2, 2024**
SUBJECT:	**2025 Board Strategic Agenda/Workplan**

☒ For Decision ☐ For Information ☐ Monitoring Report

Purpose:

To approve the Board's Strategic Agenda/Workplan for 2025.

Background:

As set out in the Board Strategic Agenda and Workplan Policy (4-40), the Board is being presented with a proposed workplan for the 2025 calendar year. The purpose of the workplan is to ensure that the Board is held accountable for meeting its strategic objectives in the upcoming Board cycle.

The workplan is meant to be recorded such that each board member can transparently see at a glance the Board work plan for the whole year. Specific board meeting agendas are prepared with reference to the work plan.

For Consideration:

The proposed 2025 workplan is attached for the Board's consideration. The workplan is subject to change/revision in order to account for changes that come up during the year and to respond efficiently to environmental or systemic issues that arise.

Public Interest Considerations:

The purpose of the tool is to ensure that the Board is held accountable for the focus of its own work plan.

Diversity, Equity, and Inclusion Considerations:

The Board's core values include diversity, equity and inclusion, and therefore these principles should be reflected in the work that is done throughout the year.

Risk Management Considerations:

The purpose of the tool is to help the board manage organizational risk by serving as a system to monitor ongoing achievement of operational, policy, monitoring and training objectives.

Action Required:

That the Board approve the 2025 Strategic Agenda/Workplan

MARCH 2025 BOARD STRATEGIC AGENDA/WORK PLAN				
OPERATIONAL	**POLICY, BY-LAW AND REGULATION**	**MONITORING REPORTS**	**EXTERNAL MONITORING**	**TRAINING AND DEVELOPMENT**
Minutes, December Financial Variance Report to December 31, 2024 Approval of 2025 Pre-Election Training Module Registrar, CEO Performance Review	Registration Committee Terms of Reference and Mandate Policy (GC) Fitness to Practice Committee Terms of Reference and Mandate Policy (GC) Life Member Status (RC) Refresher Program (RC)	Committee Reports (Spotlight: Registration) Committee Annual Reports Registrar's Report Examination Report Communications Report Strategic Outcomes Policy (R) General Executive Constraint Policy (R) Financial Planning and Budgeting (R) Corporate Identity, Public Image and Communication Policy (R) Board Monitoring System Policy (B) Status of 2024 Board Self-Evaluation Action Plan		Introduction to the College (Orientation) Governance (Orientation) Strategic Plan (Orientation) A Year in Preview (Orientation) Virtual Boardroom Tour (Orientation) Reading Financial Variance Reports

Green = Complete
Blue = Complete (moved or added to workplan)
Red = Not complete
Orange = Not complete (moved or added to workplan)

GC = Governance Committee
RC = Registration Committee
R = Registrar Monitoring Report
B = Board Monitoring Report

JUNE 202 BOARD STRATEGIC AGENDA/WORK PLAN				
OPERATIONAL	**POLICY, BY-LAW AND REGULATION**	**MONITORING REPORTS**	**EXTERNAL MONITORING**	**TRAINING AND DEVELOPMENT**
Minutes, March Year-to-date Financial Variance Report Reassess 2025 Strategic Agenda Work Plan	Intellectual Property Policy (GC) Quality Assurance Committee Terms of Reference and Mandate Policy (GC) Clinical Practice Committee Terms of Reference and Mandate Policy (GC) Currency Policy (RC)	Committee Reports (Spotlight: Policy and Governance) Registrar's Report NACOR Report Communications Report Financial Condition Policy (R) Investment Policy (R) Board Annual Strategic Agenda/Workplan Policy (B) Approval of 2025 Board Action Plan	2024 Financial Audit Report	TBD

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SEPTEMBER 2025 BOARD STRATEGIC AGENDA/WORK PLAN				
OPERATIONAL	**POLICY, BY-LAW AND REGULATION**	**MONITORING REPORTS**	**EXTERNAL MONITORING**	**TRAINING AND DEVELOPMENT**
Minutes, June	Delegation to the Registrar, CEO Policy (GC)	Committee Reports (Spotlight: Professional Conduct)		TBD
Year-to-date Financial Variance Report	Board Monitoring System Policy (GC)	Registrar's Report		
Appointment of Auditor for 2026	Investment Policy (GC)	Communications Report		
	Board Strategic Agenda / Workplan Policy (GC)	Strategic Outcomes Policy Report (R)		
	Registration Appeal Panel Policy (RC)	Human Resources and Relations Policy (R)		
	Photograph Requirements Policy (RC)	Communication and Support to the Board Policy (R)		
	Policy on Findings and Vulnerable Sector Check (RC)	Technology and Cyber Security Policy (R)		
	Practicum Policy (RC)	Role of Board Officer Policy (B)		
	Contact Lens Fitting Policy (RC)			
	Contact Lens Mentor Policy (RC)			

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DECEMBER 2025 BOARD STRATEGIC AGENDA/WORK PLAN				
OPERATIONAL	**POLICY, BY-LAW AND REGULATION**	**MONITORING REPORTS**	**EXTERNAL MONITORING**	**TRAINING AND DEVELOPMENT**
Minutes, September	Director Job Description Policy (GC)	Committee Reports (Spotlight: Professional Practice)		TBD
Year-to-date Financial Variance Report	Pre-Election / Pre-Appointment Policy (GC)	Registrar's Report		
2026 Draft Budget		Communications Report		
Approval of 2026 board meeting dates		NACOR Report		
Election of NEC Rep		External Meetings Report		
Election of 2026 Executive		Reserves Policy Report (R)		
Appointment of Appointed Members		Investment Policy Report (R)		
Approval of 2026 Committee Slate		Registrant Relations Policy (R)		
Appointment of Registrar's Review Subcommittee		Board Policy Development Policy (B)		
Assignment of 2026 Board Monitoring Reports		Strategic Work Plan 2025 Review		
		Strategic Work Plan 2026 Development		

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