

BOARD OF DIRECTORS MEETING HIGHLIGHTS December 4, and 5, 2023

Updates to Registration Policies

The Board approved changes to the following policies, as recommended by the Registration Committee:

- Internationally Educated Applicant Policy
- Examination and Upgrading Policy
- Retention of Legal and Verifying Documents policy

Accreditation Policy

The Board approved amendments to the Accreditation Policy for continuing education activities. The amendments reflect feedback from continuing education providers.

Registrant Fees

The Board approved changes to certain administrative fees set out in by-laws. The decision was reached after reviewing stakeholder feedback. Updates include fees for competency assessments, Prior Learning and Recognition, and Quality Assurance. The fees in Schedule A for miscellaneous services were also considered and a baseline fee of \$25 was approved for cost recovery.

Board Governance

The Board reviews policies on a schedule set out in the Governance Manual. In keeping with that schedule, the following policies were reviewed and affirmed:

- Board support to the Registrar, CEO policy
- The Governance Approach Policy
- The Board Decision Making Policy

The Board also approved updates to the Board Effectiveness Self Evaluation Policy and the Investment Policy.

Election of the 2024 Executive Committee

The board elected the following individuals to the Executive Committee for 2024:

- Derick Summers, RO, Chair, Elected Member
- Kevin Cloutier, RO, Vice-Chair, Elected Member
- Peggy Judge, Public Member
- Tonya Nahmabin, RO, Elected Member
- Stephen Kinsella, Chair, Public Member

Election of the National Examinations Committee (NEC) Representative

Rob Vezina was elected as the National Examinations Committee representative for 2024.

Monitoring Reports

The Reserves Policy Monitoring Report, the Investment Policy Monitoring Report and the Technology and Cyber Security Policy Monitoring Report were presented to the board by the Registrar. The Board Policy Development Monitoring Report was presented by a member of the Board. Monitoring reports were assigned to Board members for the coming year.

Extension of the Contact Lens Fitting Policy and the Contact lens Mentor

The board approved an extension to Addenda to the Contact lens Fitting and the Contact Lens Mentor Policies to December 31, 2024.

Financial Reports

The board approved the financial variance report, the 2024 budgets, and selected Grewal Guyatt as the auditor for 2023.