

BOARD MEETING AGENDA
Monday, September 23, 2024
On Zoom
9:45 am to 2:20 pm

Attendees: Mr. Derick Summers, RO, Chair, Elected Member
Mr. Kevin Cloutier, RO, Vice-Chair, Elected Member
Mr. Omar Farouk, Public Member
Mr. Paul Imola, RO, Elected Member
Ms. Peggy Judge, Public Member
Mr. Stephen Kinsella, Public Member
Mr. Samir Modhera, RO, Elected Member
Ms. Alicia Munian, Public Member
Ms. Tonya Nahmabin, RO, Elected Member
Mr. Carlos Pacheco, RO, Elected Member
Ms. Grazyna Sepczynska, RO, Elected Member
Mr. Rob Vezina, RO, Elected Member
Mr. Paul Wilk, Public Member

Regrets:

Administration: Mr. Fazal Khan RO, Registrar and CEO
Ms. Amy Stein, Deputy Registrar and General Counsel
Ms. Carolyn Robertson, Manager, Communications and Executive Office
Ms. Fizza Asad, Human Resources and Accounting Specialist
Ms. Blessing Adebimpe, Staff Accountant
Ms. Karen Elkin, Meeting Facilitator

Overall Meeting

Purpose: To review reports and make decisions as required.

Time	Item	Deliverable	Owner
9:45 – 10:00 15 minutes	1.0 Introduction 1.1 Introductions and Announcements and Land Acknowledgement 1.2 Conflict of Interest Declaration 1.3 Adoption of Agenda	Motion to adopt the agenda	Derick Summers, Chair
10:00 – 10:05 5 minutes	2.0 Minutes 2.1 June 3, 2024 (*)	Motion to approve the minutes	Derick Summers, Chair
10:05 – 10:25 20 minutes	3.0 Financial Reports 3.1 Review of Financial Variance Report (*)	Motion	Fizza Asad, Human Resources and Accounting Specialist
10:25 – 10:35 10 minutes	4.0 Appointment of the Auditor	Information and Discussion	Fizza Asad, Human Resources and Accounting Specialist

Time	Item	Deliverable	Owner
10:35 – 11:15 40 minutes	5.0 Board Governance Policy Review and Updates 5.1 Asset Protection Policy (*) 5.2 Patient Relations Terms of Reference and Mandate Policy (*) 5.3 ICRC Terms of Reference and Mandate Policy 5.4 Pre-Election Training Module Policy (*) 5.5 Inactive Class Eligibility	Motion	Elliot Borins, Chair, Governance Committee
11:15 – 11:30 15 minutes	6.0 Board Terms of Reference Policy	Information and Discussion	Tonya Nahmabin, Board Member
11:30 – 12:00 30 minutes	7.0 Monitoring Reports 7.1 Strategic Outcomes Policy Report (*) 7.2 Technology and Cyber Security (*) 7.3 Asset Protection Policy (*)	Motion	Fazal Khan, Registrar, and CEO
12:00 – 1:00	Lunch		
1:00 – 1:20 20 minutes	8.0 Registration Policies 8.1 Labour Mobility Policy 8.2 Examinations and Upgrading Policy 8.3 Non-Practising Status for Registered Opticians 8.4 Acceptance of Quality Assurance Program Compliance from other Canadian Provinces	Motion	Rob Vezina, Chair, Registration
1:20 – 1:40 20 minutes	9.0 Remote Peer and Practice Assessor By-laws	Motion	Tonya Nahmabin, Chair, Quality Assurance
1:40 – 1:50 10 minutes	10.0 Department Spotlight – Governance and Patient Relations	Information and Discussion	Sarah Scott, Director, of Governance and Patient Relations
1:50 – 2:05 15 minutes	11.0 Reports 11.1 Registrar’s Report (*) 11.2 Committee Reports (*) 11.3 Communications Reports (*)	Motion	Derick Summers, Chair
2:05 – 2:20 15 minutes	12.0 Update on Unauthorized Practice	Information and Discussion	Professional Conduct Department
2:20	13.0 Adjournment	Motion	Derick Summers, Chair