

## BOARD OF DIRECTORS MEETING HIGHLIGHTS December 6, 2021

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### Extension of COVID 19 Policy Changes

The board approved extensions of temporary provisions that were added in 2020 to the Contact Lens Mentor Policy and the Contact Lens Fitting Policy to address challenges faced by students in meeting entry-to-practice requirements due to ongoing disruptions caused by the COVID-19 pandemic. The temporary provisions will remain in effective until December 31, 2022, at which time the Committee will re-assess the situation.

### Election of the 2022 Executive Committee

The Board elected the following individual to the Executive Committee for 2022:

- Stephen Kinsella, Chair, Public Member
- Neda Mohammadzadeh, RO, Vice-Chair, Elected Member
- Kevin Cloutier, RO, Elected Member
- Peggy Judge, Public Member
- Derick Summers, RO, Elected Member

### Election of the National Examinations Committee (NEC) Representative

The Board held its annual election for a National Examinations Committee (NEC) Representative. The NEC is a subcommittee of the National Alliance of Canadian Optician Regulator (NACOR), and its mandate is to review and approve the NACOR Optical Sciences 1 (Eyeglass Examination) and the Optical Sciences 2 (Contact Lens Examination). The examinations are reviewed bi-annually, on an alternating basis. Each NACOR member may send a representative to sit on the NEC. The NEC representative approves the examination on behalf of the Board. Neda Mohammadzadeh was elected as the NEC representative for the 2022 year.

### Diversity Equity and inclusion Strategic Plan

The Board approved a Diversity, Equity and Inclusion Strategic Plan which will be added as an addendum to the existing 2020-2022 Strategic Plan, and any strategies not implemented in the next year will be brought forward and merged with the 2023-2025 Strategic Plan that will begin development in Spring 2022.

### Board Governance

The Board reviewed and approved one monitoring report template, the Delegation to the Registrar CEO policy, as well as hearing a monitoring report on the Board Policy Development Policy Monitoring Report.

The Board reviews policies on a schedule set out in the Governance Manual. In keeping with that schedule, the following policies were reviewed and amended/affirmed:

- Relations with the Public and Beneficiaries Policy
- Registrant Relations Policy

- Board and Committee Principles Policy

The Board approved a new conflict of interest questionnaire and updates to the annual fiduciary agreement to ensure it is continuing to meet governance best practices.

### **Monitoring Reports**

The Registrar presented monitoring reports on the Investment Policy and Reserves Policy.

### **Financial Reports**

The Board reviewed the financial variance report and approved the 2022 Budget. The Board approved Grewal Guyatt as the auditor for the coming year.