

## BOARD OF DIRECTORS MEETING HIGHLIGHTS December 7 and 8, 2020

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### **Election of the 2021 Executive Committee**

The Board elected the following Executive Committee for the coming year:

- Bryan Todd, RO, Chair, Elected Member
- Stephen Kinsella, Vice-Chair, Public Member
- Omar Farouk, Public Member
- Neda Mohammadzadeh, RO, Elected Member
- Dorina Reiz, RO, Elected Member

### **Election of the National Examinations Committee (NEC) Representative**

The Board held its annual election for a National Examinations Committee (NEC) Representative. The NEC is a subcommittee of the National Alliance of Canadian Optician Regulator (NACOR), and its mandate is to review and approve the NACOR Optical Sciences 1 (Eyeglass Examination) and the Optical Sciences 2 (Contact Lens Examination). The examinations are reviewed bi-annually, on an alternating basis. Each NACOR member may send a representative to sit on the NEC. The NEC representative approves the examination on behalf of the Board.

### **Approval of Standard 10: Delegation and Practice Guidelines**

The Board reviewed stakeholder feedback relating to proposed Standard 10: Delegation, and determined to approve the new standard together with the proposed practice guidelines. The new standard comes into effect immediately.

### **By-Law Amendments Approved for Stakeholder Circulation**

The Board considered two proposed by-law amendments relating to the information displayed on the public register. The following proposed changes will be circulated for 60 days for Stakeholder feedback:

- 1) To allow the end date of suspensions and/or other practice restrictions to be displayed. Currently, the register only displays the date of suspension.
- 2) To allow registrants to choose a preferred name to be displayed on the register.

### **Approved By-Law Amendments**

The Board approved the following by-law amendments:

- The introduction of a 3-month cooling off period between when a person resigns any employment with the college, and when they would be eligible to be nominated for election to the Board.
- Removing reference to a fee charged to CE providers that is no longer in use following updates made to the Accreditation Policy.

## **Board Governance**

The Board reviewed and approved two monitoring report templates, the board monitoring system template and the Annual Strategic Agenda /Workplan policy template.

The Board reviews policies on a schedule set out in the Governance Manual. In keeping with that schedule, the following policies were reviewed and amended/affirmed:

- The Financial Planning and Budgeting Policy
- Financial Condition Policy
- Board Support to the Registrar, CEO Policy
- Governance Approach Policy
- Director Job Description Policy
- Posting of Board Materials Policy
- Board Effectiveness Self Evaluation Policy

## **Board and Committee Self Evaluations**

Board Directors and Appointed Committee Members were reminded about their deadline to complete their annual self evaluation. The evaluation takes place using two surveys, one focuses on the work of committees and the other, on the performance of the Board.

## **College Values**

The Board reviewed and updated the College's core values to reflect the COO's commitment to Diversity, Equity, and Inclusion.

## **Monitoring Reports**

The Strategic Plan Monitoring Report and the Communication and Support to the Board Policy Monitoring Report were reviewed with the Board.

## **Financial Reports**

The Board reviewed the financial variance report and approved the 2021 Budget. The Board approved Grewal Guyatt as the auditor for the coming year.