

BOARD MEETING AGENDA
Monday December 7, 2020
COO Boardroom
10:15 am to 3:15 pm

Attendees: Mr. Bryan Todd, RO, Chair, Elected Member
Mr. Stephen Kinsella, Vice-Chair, Public Member
Mr. Murray Angus, Public Member
Ms. Diana Bristow, Public Member
Ms. Amber Fournier, RO, Elected Member
Ms. Peggy Judge, Public Member
Ms. Ingrid Koenig, RO, Elected Member
Mr. Samir Modhera, RO, Elected Member
Ms. Neda Mohammadzadeh RO, Elected Member
Ms. Dorina Reiz, RO, Elected Member
Mr. Mike Smart, RO, Elected Member
Mr. Edward Viveiros RO, Elected Member
Mr. Henry Wiersema, Public Member

Administration: Mr. Fazal Khan RO, Registrar and CEO
Ms. Amy Stein, Acting Deputy Registrar and General Counsel
Ms. Carolyn Robertson, Manager, Communications and Executive Office
Ms. Fizza Asad, Human Resources and Accounting Specialist
Ms. Sarah Butson, Meeting Facilitator

Overall Meeting
Purpose: To review reports and make decisions as required.

Time	Item	Deliverable	Owner
10:15 – 10:20 5 minutes	3.0 Approval of Appointed Members	Motion	Fazal Khan, Registrar and CEO
10:20 – 10:25 5 minutes	4.0 Minutes 4.1 October 5 and 6, 2020 (*)	Motion to approve the minutes	Bryan Todd, Chair
10:25 – 10:55 30 minutes	5.0 2020 Financial Reports 5.1 Year-to-date Financial Variance Report (*) 5.2 2021 Draft Budget 5.3 Appointment of the 2021 Auditor	Motion	Fizza Asad, Human Resources and Accounting Specialist
10:55 – 11:10 15 minutes	6.0 Standards of Practice 6.1 Delegation (*)	Motion	Bryan Todd, Chair, Clinical Practice
11:10 – 11:15 5 minutes	7.0 Life Member Designation (*)	Motion	Derick Summers, Chair, Registration
11:15 – 11:20 5 minutes	8.0 Quality Assurance 8.1 Accreditation Policy (*)	Motion	Derick Summers, Chair, Quality Assurance

Time	Item	Deliverable	Owner
11:20–11:30 10 minutes	9.0 Monitoring Reports 9.1 Reserves Policy Report (2-15) 9.2 Investment Policy Report (2-09)	Monitoring	Fazal Khan, Registrar and CEO
11:30–11:35 5 minutes	10.0 Updates to the Honoraria Policy	Motion	Fizza Asad, Human Resources and Accounting Specialist
11:35 –11:45 10 minutes	11.0 By-Law Amendments 11.1 Amendment to Article 6.3(i) 11.2 Amendment to Article 15.6(xiv) 11.3 Amendment to Article 15.6(xxi) 11.4 Amendment to Schedule A	Motion	Amy Stein, Acting Deputy Registrar and General Counsel
11:45–11:50 5 minutes	12.0 Approval of the 2021 Board Meeting Dates (*)	Motion	Bryan Todd, Chair
11:50–12:00 10 minutes	13.0 Strategic Work Plan 2021 (*)	Motion	Amy Stein, Acting Deputy Registrar and General Counsel
12:00 –1:30 90 minutes	Lunch (board gets 1.5 hours. Exec gets 1 hour.) <i>Executive committee to meets at lunch from 1:00 to 1:30</i>		
1:30 –1:40 10 minutes	14.0 Approval of Committee Slate	Motion	Bryan Todd, Chair
1:40–2:30 50 minutes	15.0 Governance Policy Changes 15.1 Financial Planning and Budgeting 2-02 15.2 Financial Condition Policy 2-03 15.3 Board Support of the Registrar, CEO Policy 3-08 15.4 Governance Approach Policy 4-01 15.5 Director Job Description Policy 4-04 15.6 Posting of Board Materials Policy 4-23 15.7 Board Effectiveness Self-Evaluation Policy 4-26 15.8 2020 Committee Self-Evaluations	Motion Information	Steven Kinsella, Chair, Governance Bryan Todd, Chair
2:30–2:45 15 minutes	Break		
2:45-3:15 30 minutes	16.0 Board Policy Monitoring Templates 16.1 Board Monitoring System 4-25 16.2 Board Annual Strategic Agenda/Workplan Policy 4-21	Motion	Stephen Kinsella, Chair, Governance

Time	Item	Deliverable	Owner
3:15	17.0 Recess to the following day	Motion	Independent Meeting Chair

BOARD MEETING AGENDA
Tuesday December 8, 2020
COO Boardroom
9:30 am to 11:50 am

Attendees: Mr. Bryan Todd, RO, Chair, Elected Member
Mr. Stephen Kinsella, Vice-Chair, Public Member
Mr. Murray Angus, Public Member
Ms. Diana Bristow, Public Member
Ms. Amber Fournier, RO, Elected Member
Ms. Peggy Judge, Public Member
Ms. Ingrid Koenig, RO, Elected Member
Mr. Samir Modhera, RO, Elected Member
Ms. Neda Mohammadzadeh RO, Elected Member
Ms. Dorina Reiz, RO, Elected Member
Mr. Mike Smart, RO, Elected Member
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Administration: Mr. Fazal Khan RO, Registrar
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Ms. Sarah Butson, Meeting Facilitator

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Time	Item	Deliverable	Owner
9:30 – 9:35 5 minutes	18.0 Introduction 18.1 Introductions and Announcements 18.2 Conflict of Interest Declaration		Bryan Todd, Chair
9:35–10:20 45 minutes	19.0 Executive Elections <i>(*) – Executive Committee Elections Procedure and Expressions of Interest</i> 19.1 Review Election Procedure 19.2 Election of Chair 19.3 Election of Vice-Chair 19.4 Election of Three Remaining Executive Members 19.5 Appointment of the 2021 Executive Committee	Motion	Bryan Todd, Chair
10:20–10:35 15 minutes	20.0 Election of the NEC Representative	Motion	Bryan Todd, Chair

Time	Item	Deliverable	Owner
10:35–10:50 15 minutes	Break		
10:50–11:05 15 minutes	21.0 Registrar’s Evaluation Subcommittee	Motion	Amy Stein, Acting Deputy Registrar and Legal Counsel
11:05–11:25 20 minutes	22.0 Revised Values	Motion	Behzad Safati, Chair, Patient Relations
11:25–11:50 25 minutes	23.0 Reports 23.1 Registrar’s Report (*) 23.2 Examinations Report (*) 23.3 NACOR Report (*) FK 23.4 Committee Reports (*) 23.5 Communications Reports (*)	Motion	Bryan Todd, Chair
11:50	24.0 Adjournment		