

BOARD OF DIRECTORS MEETING AGENDA
Monday October 5, 2020
By Zoom / COO Boardroom
9:30 am to 3:30 pm

Attendees: Mr. Bryan Todd, RO, Chair, Elected Member
 Mr. Stephen Kinsella, Vice Chair, Public Member
 Mr. Murray Angus, Public Member
 Ms. Diana Bristow, Public Member
 Ms. Jacalyn Cop-Rasmussen, Public Member
 Ms. Amber Fournier, RO, Elected Member
 Ms. Peggy Judge, Public Member
 Ms. Ingrid Koenig, RO, Elected Member
 Mr. Samir Modhera, RO, Elected Member
 Ms. Neda Mohammadzadeh RO, Elected Member
 Ms. Dorina Reiz, RO, Elected Member
 Mr. Mike Smart, RO, Elected Member
 Mr. Edward Viveiros, RO, Elected Member
 Mr. Henry Wiersema, Public Member

Administration: Mr. Fazal Khan RO, Registrar
 Ms. Melanie Woodbeck, Deputy Registrar
 Ms. Amy Stein, General Counsel
 Ms. Carolyn Robertson, Manager, Communications and Executive Office
 Ms. Sarah Butson, Meeting Facilitator

Overall Meeting

Purpose: To review reports and make decisions as required.

Time	Item	Deliverable	Owner
9:30 – 9:45 15 minutes	1.0 Introduction 1.1 Introductions and Announcements 1.2 Conflict of Interest Declaration 1.3 Adoption of Agenda	Motion to adopt the agenda	Bryan Todd, Chair
9:45 – 9:50 5 minutes	2.0 Minutes 2.1 July 27, 2020 (*)	Motion to approve the minutes	Bryan Todd, Chair
9:50 – 10:05 15 minutes	3.0 2020 Financial Reports 3.1 Year-to-date Financial Variance Report (*)	Motion	Melanie Woodbeck, Deputy Registrar
10:05 – 10:10 5 minutes	4.0 COVID 19 Update (*)	Information and Discussion	Fazal Khan, Registrar & CEO
10:10 – 10:30 20 minutes	5.0 Framework from the Ministry of Health	Information and Discussion	Fazal Khan, Registrar & CEO

Time	Item	Deliverable	Owner
10:30-10:45 15 minutes	Break		
10:45-11:15 30 minutes	6.0 Registration By-Law Changes 6.1 Amendment to Contact Lens Fittings Policy (*) 6.2 By-Law Amendment: Removing Gender from the Public Register (*) 6.3 Life Member Designation	Motion	Derick Summers, Chair, Registration
11:15-11:45 30 minutes	7.0 Clinical Practice 7.1 Delegation Standards of Practice and Guidelines(*)	Motion	Bryan Todd, Chair, Clinical Practice
11:45-12:00 15 minutes	8.0 Update on BC Modernization of Health Professional Regulation	Information and Discussion	Melanie Woodbeck, Deputy Registrar
12:00-1:00 60 minutes	Lunch		
1:00-2:30 1 hour and 30 minutes	9.0 Governance Policy Changes 9.1 Board Policy Development Policy (4-18) (*) 9.2 Appointing Non-Committee Members to Committees 9.3 Eligibility for Chair and Vice-Chair to Executive (*) 9.4 Process for Board and Committee Self Evaluations (*)	Motion	Steven Kinsella, Chair, Governance
2:30-2:45 15 minutes	Break		
2:45-3:00 15 minutes	9.0 Governance Policy Changes (continued) 9.5 Inquiries Complaints and Reports Committee Terms of Reference Policy (4-25.06) (*) 9.6 Discipline Committee Terms of Reference Policy (4-25.07) (*) 9.7 Patient Relations Committee Terms of Reference Policy (4-25.10) (*)	Motion	Steven Kinsella, Chair, Governance
3:00-3:30 30 minutes	10.0 Review of Annual Board Workplan 10.1 Review of Annual Board Strategic Workplan (*)	Motion	Melanie Woodbeck, Deputy Registrar
3:30	11.0 Recess to the Following Day		

BOARD OF DIRECTORS MEETING AGENDA
Tuesday October 6, 2020
By Zoom / COO Boardroom
9:30 am to 12:00 pm

Attendees: Mr. Bryan Todd, RO, Chair, Elected Member
Mr. Stephen Kinsella, Vice Chair, Public Member
Mr. Murray Angus, Public Member
Ms. Diana Bristow, Public Member
Ms. Jacalyn Cop-Rasmussen, Public Member
Ms. Amber Fournier, RO, Elected Member
Ms. Peggy Judge, Public Member
Ms. Ingrid Koenig, RO, Elected Member
Mr. Samir Modhera, RO, Elected Member
Ms. Neda Mohammadzadeh RO, Elected Member
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Mr. Mike Smart, RO, Elected Member
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Administration: Mr. Fazal Khan RO, Registrar
Ms. Melanie Woodbeck, Deputy Registrar
Ms. Amy Stein, General Counsel
Ms. Carolyn Robertson, Manager, Communications and Executive Office
Ms. Sarah Butson, Meeting Facilitator

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Time	Item	Deliverable	Owner
9:30 – 9:45 15 minutes	12.0 Introduction 12.1 Introductions and Announcements	Information and Discussion	Bryan Todd, Chair
9:45–10:35 50 minutes	13.0 Patient Relations 13.1 Sexual Harassment Prevention Guidelines (*) 13.2 Jurisprudence RHPA Module Mandatory (*) Onboarding 13.3 College Values (*)	Motion	Behzad Safati, Chair, Patient Relations
10:35–10:50 15 minutes	Break		
10:50–10:55 5 minutes	14.0 Public Appointee Committee Recommendation (*)	Motion	Fazal Khan, Registrar and CEO
10:55–11:05 10 minutes	15.0 December Board meeting Recommendation (*)	Motion	Fazal Khan, Registrar & CEO

Time	Item	Deliverable	Owner
11:05–11:30 25 minutes	16.0 Monitoring Reports 16.1 Strategic Plan Monitoring Report (*) 16.2 Communications and Support to the Board Policy Report (2-50)	Monitoring	Fazal Khan, Registrar & CEO
11:30–11:50 20 minutes	17.0 Reports 17.1 Registrar’s Report (*) 17.2 Examinations Report (*) 17.3 NEC Report (*) 17.4 Committee Reports (*) 17.5 Communications Reports (*)	Motion	Bryan Todd, Chair
11:50-12:00	18.0 In-Camera Session	Motion	Bryan Todd, Chair
12:00	19.0 Adjournment	Motion	Bryan Todd, Chair