

BOARD OF DIRECTORS MEETING AGENDA
Monday July 27, 2020
ZOOM Meeting
9:00 am to 12:45 pm

Attendees: Mr. Bryan Todd, RO, Chair, Elected Member
Mr. Stephen Kinsella, Vice Chair, Public Member
Ms. Diana Bristow, Public Member
Ms. Jacalyn Cop-Rasmussen, Public Member
Mr. Omar Farouk, Public Member
Ms. Amber Fournier, RO, Elected Member
Ms. Peggy Judge, Public Member
Ms. Ingrid Koenig, RO, Elected Member
Mr. Samir Modhera, RO, Elected Member
Ms. Neda Mohammadzadeh RO, Elected Member
Ms. Dorina Reiz, RO, Elected Member
Mr. Mike Smart, RO, Elected Member
Mr. Edward Viveiros, RO, Elected Member
Mr. Henry Wiersema, Public Member
Mr. Jack Zwicker, Public Member

Administration: Mr. Fazal Khan RO, Registrar
Ms. Melanie Woodbeck, Deputy Registrar
Ms. Amy Stein, General Counsel
Ms. Carolyn Robertson, Manager, Communications and Executive Office
Ms. Sarah Butson, Meeting Facilitator

Regrets: Ms. Ingrid Koenig, RO, Elected Member

Overall Meeting

Purpose: To review reports and make decisions as required.

Time	Item	Deliverable	Owner
9:00 – 9:02 2 minutes	1.0 Introduction 1.1 Introductions and Announcements 1.2 Conflict of Interest Declaration 1.3 Adoption of Agenda	Motion to adopt the agenda	Bryan Todd, Chair
9:02 – 9:05 3 minutes	2.0 Minutes 2.1 May 11, 2020 (*)	Motion to approve the minutes	Bryan Todd, Chair
9:05 – 9:10 5 minutes	3.0 2020 Financial Reports 3.1 Year-to-date Financial Variance Report (*)	Motion	Melanie Woodbeck, Deputy Registrar
9:05 – 9:10 5 minutes	4.0 COVID-19 Update	For information	Fazal Khan, Registrar and CEO
9:15 – 9:30 15 minutes	5.0 COVID-19 Accommodation: Registration Fee Adjustment Stakeholder Feedback	Motion	Bryan Todd, Chair & Fazal Khan,

Time	Item	Deliverable	Owner
			Registrar, CEO
9:30–9:40 10 minutes	6.0 Accreditation Policy (*)	Motion	Derick Summers, Chair, Quality Assurance
9:40 – 10:00 20 minutes	7.0 College Values	Motion	Fazal Khan, Registrar
10:00–10:10 10 minutes	8.0 Amendments to Student/Intern Supervision Policy and Contact Lens Mentor Policy (*)	Motion	Derick Summers, Chair, Registration
10:10 – 10:20 10 minutes	9.0 Review of Annual Board Workplan 9.1 Review of Annual Board Strategic Workplan 9.2 Status of 2020 Board Self-Evaluation Workplan	Motion	Melanie Woodbeck, Deputy Registrar
10:20– 10:30 10 minutes	Break		
10:30–10:35 5 minutes	10.0 Public Appointee Committee Recommendation	Motion	Fazal Khan, Registrar and CEO
10:35–10:45 10 minutes	11.00 Reports 11.1 Registrar’s Report (*) 11.2 Examinations Report (*) 11.3 Committee Reports (*) 11.4 Communications Reports (*) 11.5 Annual Report	Motion	Bryan Todd, Chair
10:45–11:55 70 minutes	12.0 Governance Policy Changes 12.1 4-08 Executive Committee Mandate and Terms of Reference (*) 12.2 4-09 Governance Committee Mandate and Terms of Reference (*) 12.3 4-06 Appointed Member Policy Amendment (*) 12.4 Expressions of Interest and Eligibility Criteria (*) 12.5 Review of Committee Self-Evaluations (*) 12.6 4-18 Pre-Election Training Module Policy (*) 12.7 3-09 Registrar, CEO Engagement and Compensation Policy (*)	Motion 12.3 and 12.5 For Information Only	Stephen Kinsella, Chair, Governance
11:55–12:45 50 minutes	13.0 Closed Session	Motion	Bryan Todd, Chair
12:45	14.0 Adjournment	Motion	Meeting Facilitator