

POLICY TYPE: OPERATIONAL BOUNDARIES

2-11 Communication and Support to the Board Policy

The Registrar, CEO of the College of Opticians of Ontario (COO) may not permit the Board to be uninformed or unsupported in its work.

Further, the Registrar, CEO shall not:

1. Allow the Board to be without adequate information to support informed Board decisions, including relevant environmental scanning data, a representative range of staff and external points of view, significant issues or changes within the external or internal environment which may have a bearing on any existing Board policies, along with alternative choices and their respective implications.
2. Neglect to submit the monitoring data required by the Board (Board Monitoring System Policy, 4-25) in a timely, accurate and understandable fashion, including explicit Registrar, CEO interpretations of the Board policies being monitored and evidence of compliance.
3. Let the Board be unaware of any actual or anticipated non-compliance with any Strategic Outcomes or Operational Boundaries policy, in a timely fashion, regardless of the Board's monitoring schedule.
4. Let the Board be unaware of any material information it requires, including anticipated media coverage, threatened, or pending lawsuits, and material or publicly visible external and internal changes or events, including changes in executive personnel.
5. Allow the Board to be unaware that, in the Registrar, CEO's opinion, the Board is not in compliance with its own policies on Governance Process and Board-Staff Relationship, particularly in the case of Board behaviour which is detrimental to the work relationship between the Board and the Registrar, CEO.
6. Present information in unnecessarily complex or lengthy form or in a manner that fails to differentiate among information of three types: Board decision-making, Board monitoring, and general incidental information.
7. Allow the Board to be without a workable mechanism for official Board, Director or Committee communications and administrative support for Board activities.
8. Deal with the Board as a whole except when:
 - a. Fulfilling individual requests for clarification of information.
 - b. Responding to Directors or Committees duly charged by the Board.
 - c. Keeping the Board Chair and Vice-Chair informed about important organizational issues.
9. Neglect to supply for the Required Approvals Agenda (Consent Agenda) all items delegated to the Registrar, CEO, yet required by law, regulation, or contract to be Board approved, along with monitoring assurance pertaining to these items.